

Greatham Parish Council
Minutes of Extraordinary Council Meeting
held on Wednesday 19th March 2020, 6.45pm
at St John's Church Rooms

Present Cllr M Rodbert (Vice Chair), Cllr A Cheesman, Cllr S Harris

Also present Jane Ives, Clerk to Parish Council
2 members of the public

19.292 Chair of Meeting: Cllr Rodbert chaired the meeting in the absence of Cllr Butler.

19.293 Apologies for absence: Cllr Butler, Cllr Crick, Cllr Driver, Cllr Rook

19.294 Declarations of Interests: None

19.295 Delegation scheme in response to Covid-19 outbreak: The following was **RESOLVED:**
In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with Members by email or telephone. The Clerk will further consult with the Chair for guidance as necessary. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Council after the Council meeting at which the delegation was put in place.

19.296 Annual Parish Meeting: In response to Government advice regarding the Covid-19 outbreak, it was agreed that the Annual Parish Meeting due to be held on 7th April 2020 should be postponed until a later date.

The meeting closed at 7.50pm.