

Greatham Parish Council
Extraordinary Parish Council Meeting
Thursday 19th March 2020 at 6.45pm – St John’s Church Rooms

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

T Butler

Cllr T Butler, Chair of the Council

14th March 2020

AGENDA

- 1. Apologies for Absence** – To note any apologies received from Councillors
- 2. Declarations of Interest**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter
- 3. DELEGATION SCHEME IN RESPONSE TO COVID-19 OUTBREAK:** To consider a resolution to adopt an interim measure as follows:
In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with Members by email or telephone. The Clerk will further consult with the Chair for guidance as necessary. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Council after the Council meeting at which the delegation was put in place.
- 4. Annual Parish Meeting:** To review current advice and decide whether to proceed with the Annual Parish Meeting scheduled to be held on 7th April 2020.