

Greatham Parish Council

Parish Council Meeting

Wednesday 9th September 2020 at 8pm

To join the meeting please use this address: <https://us02web.zoom.us/j/84165060422>

Or by telephone: 0203 481 5240 Meeting ID: 841 6506 0422

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below. This meeting is being held remotely using the Zoom video conferencing platform.

J Ives

Jane Ives, Clerk to the Council

3rd September 2020

AGENDA

1. **Chair's Announcements**
2. **Apologies for Absence** – To note any apologies received from Councillors
3. **Declarations of Interest**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter
4. **Approval of Minutes:** To approve minutes from the Parish Council meeting held on 8th July 2020
5. **Update on actions arising from Minutes of the Parish Council Meeting held as above**
6. **Report from District Councillors:** Report from Cllr Adam Carew/Cllr Phillip Davies
7. **Report from County Councillor:** To note a report from Cllr Russell Oppenheimer
8. **Report from Planning Chair:** To hear an update on any planning matters
9. **Public Question Time:** Adjournment of the meeting for 15 minutes to allow the public to raise questions
10. **Parish Council Finances/Administration:**
 - a) **Financial Report:** To note the current report
 - b) **Payment Schedule:** To approve current payments
11. **Parish Council Projects 2020/21:** To review the project list and make any necessary adjustments and/or additions
12. **Budget Working Party:** To appoint members to form a Budget Working Party to work with the Clerk to produce a draft budget for 2021/22
13. **Old Church Working Group:** To appoint volunteers and a lead person to the Old Church Working Group
14. **Roles on Council:** To appoint Councillors to cover the following roles for a 6 month period from 1st October 2020: Staffing Committee Member; Chair of Staffing Committee; Community Engagement Lead; Representative for Community Partnership Meetings
15. **Longmoor Road Traffic Regulation Order:** To note the recent proposals and the Parish Council response
16. **Hampshire County Council Traffic Study:** To review the outcomes of the recent traffic study and agree any actions

- 17. Planning for the Future Consultation:** To appoint a working party to provide a response to the Government consultation on planning system reforms by the closing date <https://www.gov.uk/government/consultations/planning-for-the-future>
- 18. Playground Inspection:** To note the annual playground inspection report and agree any actions
- 19. To note reports from representatives of Organisations, Outside Bodies, Working Parties, Leads & Groups**
- 20. Items for next agenda**
- 21. Date of next meeting:** Wednesday 14th October 2020, 8pm. Planning Committee Meeting, Monday 28th September 2020, 8pm (subject to planning applications being received).

Appendix 1: County Councillor's Report

1. Green Recovery boost from "Active Travel" measures

Over 40 new temporary footpath and cycleway measures have been installed in Hampshire since June, providing people with the space to travel by bike or by foot.

As well as helping people to keep their social distance, these schemes are also helping to tackle the climate emergency and the obesity crisis. At HCC we are planning an online Active Travel Summit in October to which many Town and Parish Council representatives will be invited. Please let me know if you have a particular interest in attending (virtually).

The temporary "pop-up" scheme in Petersfield received a mixed response and the barriers in Lavant St and Chapel St were consequently removed. The temporary barriers on the High St will be replaced by planters later this year which will look a lot better.

A bid to HM Government for a further £3.45 million has been submitted by Hampshire County Council to deliver a range of schemes to help redesign roads and high streets to support social distancing, assist economic recovery and support people who want to continue walking and cycling more. The outcome of this bid is expected in the Autumn.

2. Back to School Safely campaign

Hampshire's schools are preparing to welcome all children back this month, with support from the HCC team. On 17 August the Government launched its #backtoschoolsafely campaign, which aims to reassure parents and students that schools and colleges are ready for their return in September. The campaign, which forms part of the Government's wider Stay Alert campaign, will show teachers welcoming students back into school in a range of newspaper, digital, radio and billboard adverts.

3. GCSE and A Level results

At this time of year I have always mentioned the exam results of Hampshire pupils and congratulated both schools and pupils for their strong performance. This year I would like to do the same.

Although exams did not take place this year, there were plenty of other sources of stress for pupils, not least the uncertainty over the results process. I feel that pupils fully deserve their grades and I would therefore like to congratulate them and their teachers for their hard work and strong performance.

4. Careers guidance for young people

Hampshire Futures and the Hampshire Careers Partnership have launched a new website called "Flying Start Hampshire" to support the county's young people, especially Year 11 students as they prepare to move on from secondary education to further and higher education, training or employment, having secured their GCSE results.

Flying Start contains links to resources that will help when considering a course at sixth form, college, apprenticeship or future employment options, and helps young people explore their options and achieve success. Young people who may be feeling anxious either due to the pandemic or any other reason can find, on the website, a section dedicated to improving mental health and wellbeing. The website can be accessed at this link:

<https://www.sunoutreach.org/resource-category/flying-start-hampshire/>

5. Libraries consultation concludes

Parish Councils will recall that HCC launched a consultation on the future of the Library Service in January 2020. Over 21,200 people and organisations responded which makes it one of the most successful consultations in Hampshire in recent years. As a result of feedback received, the decision has been taken to close 8 libraries (rather than 10 originally proposed) and reduce opening hours by an average of 20% in all libraries (rather than the 15% originally proposed). The 8 libraries set to close are: Blackfield, Elson, Fair Oak, Horndean, Lee-on-the-Solent, Lyndhurst, Odiham and South Ham. Uptake of HCC's digital library offering has continued to increase in 2020 which supports the Library Transformation process. Residents can borrow books and audiobooks via the BorrowBox app.

6. Financial position of HCC

There has been a lot of comment in the media about the financial difficulties facing local government, so I wanted to say a few words about this.

Hampshire County Council is facing exceptional costs from the Covid-19 crisis due to the extra care costs involved in looking after the elderly and the lost income during the lockdown (e.g. at the Country Parks, which were all closed). These costs are still being counted but will certainly run to over £100m. A key question for us now is how much of these losses will be compensated by Government. So far, HCC has received three tranches of emergency payments from central government, totalling £61.5m. We are hoping for further compensation.

The crisis has understandably delayed implementation of our Transformation to 2021 programme under which HCC was identifying needed annual savings of £80m. The Hampshire Cabinet and officers are working hard to get back on track.

Hampshire is not in imminent danger of going bust, as Northamptonshire County Council did last year. We are one of the best-run County Councils in the country with services that are rated good or outstanding across the Board and strong reserves which enable us to invest in new schools and infrastructure.

Nevertheless, the future funding of social care clearly needs to be resolved in order for HCC to maintain its strong financial position. There are signs that the Government intends to put forward a new plan for social care in the Autumn. The Comprehensive Spending Review launched in July is another opportunity to put local government onto a sustainable financial footing, as is the Devolution White Paper (also promised for the Autumn). I am therefore optimistic that our County Council will get through this challenging period in relatively good shape.

Appendix 2: Planning Applications as at 01/09/20 (decisions since last meeting highlighted in yellow)

Reference	Address	Proposal	Consultation Expiry Date	Determination Date	GPC Comments	Decision
SDNP/20/03198/HOUS	Pilgrims Way, Church Lane, Greatham GU33 6HB	Replacement garden shed following removal of existing shed	22/09/20	19/10/20		
SDNP/20/03070/CND	5 Bakers Field, Greatham GU33 6EX	Variation of Condition 2 of permission SDNP/19/05738/FUL to allow external walls to be built with facing brickwork	02/09/20	21/09/20		
SDNP/20/02763/TCA	The Hermitage, Petersfield Road, Greatham GU33 6HA	Row of Leyland Cypress (G1) - fell row of trees (approx 12) as they add little in environmental and amenity value and their removal will allow the planting of more beneficial species.	06/08/20	19/09/20	No objection	Approved
SDNP/20/02417/FUL	West Fork, Farnham Road, Liss GU33 6LA	Creation of new access road and use of existing access road for additional caravan storage, relocation of building and 2 additional holiday pods.	10/08/20	02/09/20	Objection	
SDNP/20/02812/HOUS	Willow Lea, Church Lane, Greatham GU33 6HB	Two-storey rear extension, enlargement of the front porch and removal of the timber shed.	20/08/20	15/09/20	No objection	
SDNP/20/02572/HOUS	Longmoor Lodge, Longmoor Road, Greatham GU33 6AP	Clad only the existing red grey brickwork on the right hand side of the front elevation and right side elevation to match the cladding at the rear extension.	21/08/20	10/09/20	No objection	
SDNP/20/02282/HOUS	Darley, 1 Longmoor Road, Greatham GU33 6AE	Relocation of an existing garden storage shed to an existing concrete hardstand forward to the front façade of the main dwelling	09/07/20	05/08/20	No objection	Approved
SDNP/20/01023/HOUS	Lindisfarne, Longmoor Rd, Greatham GU33 6AG	Single storey rear extension following demolition of existing conservatory	13/04/20	08/05/20	No objection	Approved
SDNP/20/01507/HOUS	Bower Cottage, Longmoor Rd, Greatham GU33 6AQ	New vehicular access, widen pedestrian kerb and single storey side extension	15/05/20	11/06/20	No objection	Approved
SDNP/19/05338/HOUS	2 Bridge Cottages, Farnham Rd Liss GU33 6LA	Single storey rear extension & replacement garage	25/02/20	02/03/20	No objection	Approved
SDNP/19/05998/HOUS	1 The Mount, Petersfield Rd, Greatham GU33 6AU	Extension of existing detached double garage and new pitched roof to existing section of garage	21/01/20	10/02/20	No objection	Withdrawn

SDNP/19/05738/FUL	5 Bakers Field, Greatham GU33 6EX	Replacement dwelling following demolition of existing dwelling	20/01/20	13/02/20	Objection	Approved
SDNP/19/05466/FUL	1 Hill View, Petersfield Rd, Greatham, GU33 6EY	Demolition of single storey extension & build a detached dwelling	19/12/19	15/01/20	Objection	
SDNP/19/05505/HOUS	44 Sherwood Close, Liss, GU33 7BT	Single storey front & rear extension	19/12/19	14/01/20	No comments	Approved
SDNP/19/05132/HOUS	3 Bridge Cottages, Farnham Rd Liss GU33 6LA	Reconstruction of front porch following impact damage	19/12/19	14/01/20	No objection	Approved
SDNP/19/05129/FUL	Copse House, Church Lane, Greatham GU33 6HB	Replacement dwelling	03/12/19	30/12/19	No objection	Approved
SDNP/19/05310/FUL	18 & 20 Wolfmere Lane, Greatham, GU33 6AL	Retrospective application for change of use of land to residential gardens	04/12/19	04/12/19	No objection	Approved
SDNP/19/05464/TPO	Greatham Primary School, Petersfield Rd, Greatham GU33 6HA	Various tree works	13/12/19	10/01/20	No objection	Approved
SDNP/19/03287/FUL	Darley, 1 Longmoor Road, Greatham GU33 6AE	Pair of semi detached dwellings	30/08/19	27/09/19	Objection	Withdrawn
SDNP/19/02897/FUL	West Fork, Farnham Road, Liss GU33 6LA	Change of use to caravan storage	02/08/19	29/08/19	No objection	Refused
SDNP/19/02450/FUL	West Fork, Farnham Road, Liss GU33 6LA	Change of use of land to a caravan site & provision of 16 mobile holiday lodges	11/07/19	01/08/19	No objection	Refused
SDNP/19/02237/FUL	Fern Farm, Longmoor Road, Greatham GU33 6AW	Erection of four mobile home pitches, utility/day room building, replacement stables and associated hardstanding, following demolition of the existing buildings.	19/07/19	14/08/19	No objection	Approved
SDNP/19/01984/FUL	Longmoor Training Camp, French Road, Longmoor GU33 6EL	Change of Use of Existing Buildings from Military Storage depot to a flexible use comprising Film Studios/Storage and Distribution and offices with associated car parking and landscaping	04/07/19	08/08/19	Supports	
SDNP/18/06111/FUL	Liss Forest Nursery, Petersfield Road, Greatham GU33 6HA	Development of 46 dwellings (including affordable homes) and a shop, alterations to existing access onto Petersfield Road, hard and soft landscaping, drainage and all other associated development works	28/02/19	21/03/19	Objection	

Appendix 3: Financial Report as at 31st August 2020

The financial records as at 31st August 2020 are as follows:

Receipts 1st July 2020 – 31st August 2020

HMRC VAT payment 2019/20 £ 618.75

Bank Transfers

None

Balances as at 31st August 2020

Current Account £10,267.92

Deposit Account £25,044.68

Total at bank £35,312.60

Earmarked Funds held

CIL fund £ 8,140.00

Community Engagement £ 500.00

NDP £ 1,000.00

Election costs £ 500.00

Tree works £ 1,600.00

S106 project £ 4,802.00

Total Earmarked Funds £16,542.00

Grants

We have received notification from Hampshire County Council that our grant application for £1,000 towards Community Funded Initiatives has been awarded and will be paid this month.

Exercise of Public Rights

Notices have been published on our website and village noticeboards that we are now in the period for the Exercise of Public Rights. This period runs from 1st September to 12th October 2020 and allows members of the public to inspect the accounting records of the Council.

Appendix 4: Payment Schedule

Invoice Date	Payee	Description	Net Total	VAT	Total
		PAYMENTS MADE			
17/07/20	Clerk	Expenses (mobile phone, stationery, mileage)	£160.63	£5.03	£165.66
10/07/20	Petaprint	Playground notices	£53.33	£10.67	£64.00
15/07/20	Selborne Parish Council	50% share of costs of Health & Safety Course for Clerk	£47.50	£0.00	£47.50
27/07/20	Clerk	Expenses (toner cartridge, mileage)	£59.03	£8.30	£67.33
27/07/20	Clerk	Salary July 2020	1140.12	£0.00	£1,140.12
27/07/20	HMRC	Tax/NI liability mth 4	£198.80	£0.00	£198.80
25/08/20	St John the Baptist Church	Grant 2020/21	£500.00	£0.00	£500.00
31/08/20	Clerk	Salary August 2020	£814.77	£0.00	£814.77
31/08/20	HMRC	Tax/NI liability month 5	£8.75	£0.00	£8.75
28/07/20	Play Inspection Company	Playground inspection	£95.00	£19.00	£114.00
30/07/20	Petersfield Town Council	Grass Cutting July 2020	£50.00	£10.00	£60.00
		PAYMENTS TO BE MADE			
10/07/20	A Cheesman	Padlock for swings	£13.48	£0.00	£13.48
31/08/20	Clerk	SLCC Remote National Conference attendance	£20.00	£5.00	£25.00
		TOTALS	£3,161.41	£58.00	£3,219.41

Signed by Chair of Meeting:

Date:

Appendix 5: Parish Council Projects 2020/21

Task	Lead	Cost	Comments/Progress
General Parish Council Work			
2021/22 Budget	Clerk		Working party required to work with Clerk
Nursery Site Application	Mark		Ongoing
Village Database	Susie		
Parish News (email, Facebook)	Susie		Ongoing
Policies	Clerk		Policies reviewed as required
Quick Wins			
Speedwatch	Olly		Police are now allowing Speedwatch to operate again
Village Reps	Trish		
G15	Trish	£200	Unable to meet due to Covid restrictions
Village Awards	Trish	£500	Delayed due to Covid lockdown, target for next APM
Councillor Drop In	Trish		Unable to meet due to Covid restrictions; consider online meeting
Telephone box	Susie	£1k?	Location tbc as part of CFI application
Wildflowers	Susie	Grant	HCC pollinator project on hold until 2021
Village Footpath & Ecology Signboards	Clerk/Susie	£106	Funds received, part of CFI application and graphic design to be completed
Major Initiatives			
Neighbourhood Development Plan	Mark	Grants/precept	
Playground Renewal	Clerk/Susie	CIL/grants	CIL funding application submitted
New Website	Clerk/Susie	Grant	Completed
Traffic calming initiatives	Olly	Grants/precept	CFI application submitted, awaiting outcome
Other Initiatives			
Village Gateway	Clerk/Susie	£106	Funds received, part of CFI application
Village Tree and Hedge Strategy	Mark		
Electric car-charger/solar array at VH	Olly		

Appendix 6: Traffic Regulation Order Longmoor Road

The following was received in July and the Parish Council provided the following response:

Greatham PC main concern would be the visual impact of the lines themselves and perhaps any associated signage – it's not very rural. We would request no additional signage on poles and the thinner style of double yellow lines.

We note that one area of the proposal is only in operation Mon to Sat 8-8. The main issue with parking in this area occurs at weekends so please can we request that the whole area is no waiting at any time i.e. double yellows all round. If they are in constant operation that might also remove any need for signage which specifies times of operation.

EHDC amended the Order with the following comments:

An amendment has been made as requested by the Parish council for the Single yellow line in Longmoor Road, to be changed to double yellow line, no waiting at any time. They would prefer no signs to be erected. The lines will be painted in the thinner version, that are used for rural areas.

The original TRO is below:

EAST HAMPSHIRE DISTRICT COUNCIL

Delegated Decision by Portfolio Holder

Decision By: Councillor Ingrid Thomas

Traffic Regulation Order Proposals - Longmoor Road, Wolfmere Lane and Hopeswood, Greatham

Report by: Trudy Humphrey

Key Decision: No

1.0 Delegated Decision Category

1.1 An executive decision in accordance with section B of part 3 of the Council's constitution.

2.0 Decision

2.1 This report requests that a decision be made in line with the recommendation that:

- 2.1.1 officers can proceed with the process of implementing a Traffic Regulation Order (TRO) in the above-named roads; and
- 2.1.2 officers can bring the proposed TRO into force except where:
 - a) a ward Councillor registers a request that the matter be dealt with by Cabinet; or
 - b) ten or more representations from separate addresses are received (and not withdrawn) which are in objection to the officer recommendation.
- 2.1.3 in the case of 2.1.2a and 2.1.2b, the council's constitution delegates authority to the Portfolio Holder to make the final decision on implementing the TRO where:
 - a) 10 or more representations from separate addresses are received (and not withdrawn) which are in objection to the officer recommendation; or
 - b) where a ward Councillor has called in the proposed works).

3.0 Issues

- 3.1 Greatham is a small village located near Liss. There are limited facilities in the village for shopping but there is a small village school, Church and equestrian centre. There are Army compounds located in the village on Longmoor Road. Longmoor Road is predominately residential for the first section nearest Petersfield Road and then becomes more rural heading towards the A3. The types of properties are varied and 80% of properties have off street parking. The equestrian centre is located within the residential section and is opposite the junction of Wolfmere Lane. It is within a 30mph speed limit and traffic volumes are low during the day. At the present time there are no yellow lines located within the village.
- 3.2 A complaint from the Parish Council has been received regarding parking taking place in Longmoor Road, on the grass verge adjacent to the equestrian centre. Parking also takes place around the junction with Wolfmere Lane which reduces sightlines for vehicles emerging onto Longmoor Road. There is significant on-street parking both in Longmoor Road and adjacent roads from the residential properties. The parking causes sightline issues on Longmoor Road and makes it difficult for two vehicles to pass each other.
- 3.3 It is proposed to install a number of sections of double yellow lines around the junction with Longmoor Road and both Wolfmere Lane and Hopeswood together with a single yellow line (Mon-Sat 8am – 6pm) between the Hopeswood and the equestrian centre on the north side of the road.

4.0 Implications

- 4.1 **Resources:** Funding for the TRO and the associated works will be sourced from Hampshire County Councils aids to movement budget.
- 4.2 **Legal:** The Order will be made under the provisions of the Road Traffic Regulation Act 1984.
- 4.3 **Strategy:** The regulation of traffic and on-street parking contributes to the Council's mission of improving people's lives.
- 4.4 **Risks:** Current long or short stay parking may migrate to other residential roads in the vicinity. Should the proposals not be implemented the risk is that safety, visibility and accessibility problems will remain which may increase the risk of accidents occurring.
- 4.5 **Communications:** Interested parties will be notified of the proposals by means of notices, information on the Council website and in the local press as per the Council's statutory duties.
- 4.6 **For the Community:** Interested parties will be notified of the proposals by means of notices, information on the Council website and in the local press as per the Council's statutory duties.
- 5.0 **Local Government (Access to Information) Act 1985 - 'Confidential' or 'Exempt' Information Indicator**
(please complete as appropriate): N/A
- 5.1. This executive decision contains

6.0 Is this an Urgent Decision? No

- 6.1 *If no* - The decision is subject to the usual 'call-in' process and, if not called in by the Overview and Scrutiny Committee, will be effective five clear working days after the date of publication.

