

Greatham Parish Council
Minutes of Council Meeting
held on Wednesday 10th February 2021, 8pm (virtual meeting)

Present Cllr T Butler (Chair), Cllr A Cheesman, Cllr A Crick, Cllr S Harris, Cllr M Rodbert, Cllr O Rook

Also present Jane Ives, Clerk to Parish Council
District Councillor Phillip Davies
6 members of the public

20.227 Chair's Announcements: The Chair welcomed everyone to the meeting and noted that the meeting was being recorded for minute taking purposes.

20.228 Apologies for absence: Cllr Driver

20.229 Declarations of Interests: None

20.230 Council Meeting Minutes: It was **RESOLVED** to approve the minutes of the Parish Council meeting held on 13th January 2021.

20.231 Update on actions arising from previous meetings:

- i) **Bridleway 11 funding** – Clerk in contact with SDNPA & HCC Countryside Ranger to source funding
- ii) **HCC Traffic Study** – Awaiting response from HCC; ask County Councillor to help chase
- iii) **Telephone Box** – Clerk to liaise with relevant organisations/neighbours
- iv) **Defibrillators** – Electrician inspecting next week
- v) **Bench in churchyard** – Application submitted to diocese, awaiting response

20.232 District Councillor's Report: No report this month

20.233 County Councillor's Report: Cllr Oppenheimer had provided a report (Appendix 1) which was noted. The Clerk to write to Greatham School regarding the decarbonization project.

20.234 Report from Planning Chair: Cllr Rodbert noted updates to recent planning applications (Appendix 2). He advised that a new consultation on a reconfigured barn at Church Lane would be considered at the next committee meeting and urged members of the public to submit comments.

20.235 The Chair **adjourned** the meeting for **Public Questions:**

A member of the public raised a question about whether the Council had thanked an individual who had recently left the Old Church Working Group. The Clerk will write a letter.

A member of the public asked about the yellow lines in Longmoor Road, but will take his question to EHDC as the correct authority to deal with this.

A member of the public asked about the costs of dialling in to remote meetings. The Clerk will respond.

A member of the public wanted to raise the Council's awareness of the Veolia incinerator planning application which may affect traffic on the B3006. Residents are encouraged to respond to the application.

Meeting reconvened

20.236 Clerk's Report: The Clerk gave an update on various matters (Appendix 3).

20.237 Financial Report:

The financial records as at 31st January 2021 are as follows:

Receipts 1st January to 31st January 2021 £ 0

Balances as at 31st January 2021

Current Account	£13,331.89
Deposit Account	£25,044.68
Total at bank	£38,376.57

Earmarked Funds held

CIL fund	£ 8,229.00
Community Engagement	£ 500.00
NDP	£ 1,000.00
Election costs	£ 500.00
Tree works	£ 40.00
S106 project	£ 4,802.00
CFI Scheme	£ 1,000.00
Total Earmarked Funds	£16,071.00

General Reserves Balance **£22,305.57** **(total at bank less earmarked funds)**

20.238 **Payment Schedule:** It was **RESOLVED** to approve the following payments:

Invoice Date	Payee	Description	Net Total	VAT	Total
		PAYMENTS TO BE MADE			
13/01/21	SLCC	Clerk attendance at Practitioners Conference	£75.00	£15.00	£90.00
02/02/21	Clerk	Expenses – mileage/phone/stationery	£55.87	£2.91	£58.78
		TOTALS	£130.87	£17.91	£148.78

20.239 **Annual Parish Meeting:** It was **RESOLVED** to **DEFER** the decision about when to hold the Annual Parish Meeting. Various ideas were suggested including a residents survey/consultation, a newsletter delivered to all residents or some sort of public meeting held when Covid-19 restrictions were lifted.

20.240 **Grants Aid Policy & Application Form:** It was **RESOLVED** to update the policy and application form and this will now be published. The Clerk will write to local organisations to invite them to apply for grants as agreed in January 2021.

20.241 **SLR Schedule 2021/22:** The Council have identified 8 locations for the SLR and would like these to be used on a rolling basis in the future. The new locations that have been identified will need extension posts/ground sockets and the Clerk will find out costs and bring these back to the next meeting for approval.

20.242 **Parking on Longmoor Road:** Cllr Cheesman raised concerns about the number of cars parked at the bottom of Longmoor Road potentially causing issues for emergency vehicles. He proposed requesting broken yellow lines for this area. It was agreed to take this matter to the Traffic Working Group for further consideration and potentially consultation with residents and then bring recommendations to Council.

Where residents raise queries/complaints to councillors about traffic issues, such as this, they must be passed to the Clerk so a record can be kept.

20.243 **Neighbourhood Development Plan Update:** It was **RESOLVED** to **DEFER** this item to the next meeting as the working party had been unable to meet.

20.244 **Vision/Strategy for Old Church:** Cllr Rodbert had provided information to Council about the development of a vision/strategy (Appendix 4). Councillors expressed the following views about the future of the Church:

- The site should be more open as it is currently tucked away behind the hedgerow
- Provide a more formal footpath but retain wildflowers
- Provide a history board with QR code to download history of the site – more interactive information about how the site used to be used
- Would like to investigate having a glass door so visitors can see inside
- A museum display board providing a history of the church including photos/press cuttings
- Use website more for information about the church
- Carry out an archaeological survey of the site
- Need to justify it as a community asset – cannot be a hidden gem for the few but must be available to everyone

- Balance of preserving a historic asset versus something the community can use

It was agreed that Cllr Rodbert would draft a roadmap to produce a strategy for the Old Church based on the Historic England model and this will be brought back to the next meeting for agreement.

The lead of the working group offered their support and were keen to continue to look after the Old Church.

The Chair thanked the working group for all their work.

20.245 Hampshire County Council Local Transport Plan: It was **RESOLVED** to delegate authority to the Traffic Working Group to provide a response to the consultation. Councillors would like to see an extension of the 38 bus route through Greatham; the revolution of travel due to the introduction of autonomous cars in the future should be recognised; provision of a car share scheme in the village with a pool of electric vehicles; a minibus service between Bordon, Liss and Liphook would be invaluable.

20.246 Reports from Organisations, Outside Bodies, Working Parties, Leads & Groups: Cllr Cheesman reported that the Liss Forest training area should reopen in the next week.

20.247 Items for next agenda: None

20.248 Date of next meeting – The Chair confirmed the next virtual meeting will be on Wednesday 10th March 2021, 8pm. A Planning Committee meeting will be held on Monday 15th February 2021 at 8pm.

The meeting closed at 9.26pm

Signed: **Chair**

Date:

Appendix 1: County Councillor Report

1. HCC awarded £27m for decarbonisation of schools

I am delighted to report that the Government has awarded £27m to HCC to carry out improvements to the energy efficiency of buildings. The award comes from the Public Sector Decarbonisation Fund. This is a great vote of confidence in HCC. The funds will help us meet our carbon reduction targets whilst reducing energy bills. This will save taxpayers' money and give schools more cash to spend on classroom learning.

The funds will be spent as follows:

- A £6.7 million programme for the installation of solar panels (solar photo voltaics); and
- A £20.2 million window replacement programme to improve insulation levels by replacing inefficient single glazed windows with modern, double glazed units.

Across the two programmes, in total around 370 Hampshire schools and several County Council corporate buildings are expected to benefit. For Parish Councillors with links to local schools, I would encourage you to ensure that the school has responded to the energy survey sent out in January by the HCC Energy Team. This response is needed for the school to get in the line for these measures.

2. Local Transport Plan consultation

It is a statutory requirement for County Councils as Transport Authorities to produce a Local Transport Plan in line with the Transport Act (2000) and the Local Transport Act (2008). The existing Local Transport Plan for Hampshire was developed in 2011 and was the third such plan. HCC is now consulting on a replacement for that plan which we are abbreviating to "LTP4".

LTP4 has a lot to consider. There are huge pressures on the highway network from new housing and population growth. Climate change means we must reduce emissions - we also want healthier places with more sustainable transport. Within both communities and businesses there are often different views on priorities, and that means we need as much feedback as possible.

We are keen to engage widely and would welcome your views. HCC has set up an LTP4 microsite with some really useful background information and an online survey. I would encourage you all to visit the microsite and have your say. Here is the link:

<https://www.hants.gov.uk/transport/localtransportplan>

Later this year a draft plan will be produced, and there will then be a further public consultation on that draft. I will let you know when that happens.

3. Round-the-clock salting during freezing weather

This winter Hampshire Highways teams have been out 24/7 doing all they can to keep Hampshire's roads clear and safe. As well as the main roads, the teams are also treating roads leading to COVID vaccination and testing centres. We have additional gangs hand-salting the entrance and footway areas at these sites.

Each salt run takes approximately three to four hours. Once the first run is complete, teams return to their depots to re-load, ready for the next run.

We have good stocks of salt, with more deliveries scheduled.

Forecast road surface and air temperatures, wind speed and direction, rainfall, and ice formation are all important factors in putting the winter fleet to work. Roads are treated with salt before temperatures drop to freezing to try to stop frost and ice forming. Temperatures and conditions can vary significantly within Hampshire, so winter teams look at a number of distinct weather bands to help decide when and where to put the winter fleet to work.

Hampshire Highways' dedicated fleet of 43 winter vehicles are fitted with the latest technology to ensure salting is accurate and efficient, including full GPS guidance and automatic salt delivery. The vehicles also have Euro VI efficient engines and dedicated snow ploughs.

4. Byways Open to All Traffic

As many of you know, the BOATs in East Hampshire are regularly damaged by dirt bikes and 4x4s. Our clay soil and chalk substrata can result in the damage being acute in winter. This issue of vehicles using the BOATs for sport therefore restricts access to the National Park, damages the natural environment and causes noise nuisance and air pollution for residents and visitors.

I and others have been campaigning for the last three years to get these BOATs reclassified as Restricted Byways. As a result of our initial efforts HCC and SDNPA undertook a pilot scheme on the Fiveways BOATs (in East Meon), focusing on signage and voluntary restraint. This pilot had only limited success and I now believe we need to look at more permanent measures.

I am hoping that this issue will come onto the Agenda for the SDNPA Full Authority Meeting on 25 March 2021. In advance of that meeting I would be very grateful if concerned Parish Councils could consider writing to the SDNPA Chairman and Chief Executive setting out the negative impact on communities and urging them to use their powers under the National Park Authorities' Traffic Orders (Procedure)(England) Regulations 2007 to bring Traffic Regulation Orders to restrict vehicular access to these BOATs. It would also be helpful if Parish Councils could take photographic evidence of damage and a record of incidents.

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers

Appendix 2: Planning Applications as at 2nd February 2021 (decisions since last meeting highlighted in yellow)

Reference	Address	Proposal	Consultation Expiry Date	Determination Date	GPC Comments	Decision
SDNP/20/05587/TEL	Street Record, Mill Lane, Hawkey	Prior notification- 9m medium pole and 8m light pole	28/12/20	08/01/21	No objection	No objection
SDNP/20/05065/FUL	Land off Church Lane, Greatham GU33 6HB	New stable block attached to existing barn following demolition of existing stable building	05/01/21	08/03/21	Comments re materials and construction	
SDNP/20/05028/HOUS	1 Oak Tree Cottages, Petersfield Road, Greatham GU33 6EZ	Single storey extension to rear following removal of sunroom	24/12/20	14/01/21	No objection	Approved
SDNP/18/06111/FUL	Liss Forest Nursery, Petersfield Road, Greatham GU33 6HA	Development of 37 dwellings (including affordable homes), alterations to existing access onto Petersfield Road, hard and soft landscaping, drainage and all other associated works	17/12/20	21/03/19	Objection	
SDNP/20/05707/APNB	Land off Church Lane, Greatham	Application to determine if prior approval is required for an agricultural barn	01/01/21	14/01/21	Comments re prior approval being required	Prior approval refused
SDNP/10/04605/HOUS	Heath Cottage, Stairs Hill, Empshott GU33 6HR	Erection of a garden building to comprise a family/gym room, office & bathroom	26/11/20	22/12/20	No objection	Approved
SDNP/20/02705/FUL	The Coach House, Greatham Moor, Forest Road GU33 6HE	Conversion of existing integral double garage & store into home office. Detached triple garage, log store & general garden store	24/11/20	21/12/20	No objection	
SDNP/20/04367/TPO	84 Newfield Road, Liss GU33 7BW	Oak (T1) - 17m in height, remove 7m height leaving 10m. Crown spread to 12m, remove 1.5m on each aspect	19/11/20	15/12/20	No objection	Approved
SDNP/20/03813/CND	Copse House, Church Lane, Greatham GU33 6HB	Variation of condition 2 of SDNP/19/05129/FUL to allow substitution of plans showing minor changes to windows/doors and material finishes to elevations	19/10/20	03/11/20	No objection	
SDNP/20/02768/HOUS	Manor Cottage, Petersfield Road, Greatham GU33 6HF	Detached outbuilding for use as office	19/10/20	12/11/20	No objection	Approved
SDNP/20/04149/HOUS	New House, Longmoor Road, Greatham GU33 6AG	Single storey wrap around extension following demolition of flat roof porch	03/11/20	27/11/20	No objection	Approved
SDNP/20/04230/FUL	Land off Church Lane, Greatham	Retrospective application for a replacement mobile home, one skid-mounted stable and two skid-mounted field shelters.	10/11/20	01/02/21	Objection	
SDNP/20/03362/HOUS	April Cottage, Longmoor Road, Greatham GU33 6AE	Detached garden shed	07/10/20	28/10/20	No objection	Approved

SDNP/20/03908/OHL	Land at Ham Barn roundabout, Farnham Road, Liss GU33 6LB	Installation of new pole for transformer	12/10/20	23/10/20	No objection	Approved
SDNP/20/03691/HOUS	2 Greatham Green Cottages, Forest Road, Greatham GU33 6HD	Proposed 2 storey side extension and single storey rear extension following demolition of existing pitched and flat roof extensions and demolition of existing concrete garage	15/10/20	10/11/20	No objection, request local brick used	
SDNP/20/03198/HOUS	Pilgrims Way, Church Lane, Greatham GU33 6HB	Replacement garden shed following removal of existing shed	22/09/20	19/10/20	No objection	Approved
SDNP/20/03070/CND	5 Bakers Field, Greatham GU33 6EX	Variation of Condition 2 of permission SDNP/19/05738/FUL to allow external walls to be built with facing brickwork	02/09/20	21/09/20	No objection, comment re solar panels	Approved
SDNP/20/02763/TCA	The Hermitage, Petersfield Road, Greatham GU33 6HA	Row of Leyland Cypress (G1) - fell row of trees (approx 12) as they add little in environmental and amenity value and their removal will allow the planting of more beneficial species.	06/08/20	19/09/20	No objection	Approved
SDNP/20/02417/FUL	West Fork, Farnham Road, Liss GU33 6LA	Creation of new access road and use of existing access road for additional caravan storage, relocation of building and 2 additional holiday pods.	10/08/20	02/09/20	Objection	
SDNP/20/02812/HOUS	Willow Lea, Church Lane, Greatham GU33 6HB	Two-storey rear extension, enlargement of the front porch and removal of the timber shed.	20/08/20	15/09/20	No objection	Approved
SDNP/20/02572/HOUS	Longmoor Lodge, Longmoor Road, Greatham GU33 6AP	Clad only the existing red grey brickwork on the right hand side of the front elevation and right side elevation to match the cladding at the rear extension.	21/08/20	10/09/20	No objection	Approved
SDNP/20/02282/HOUS	Darley, 1 Longmoor Road, Greatham GU33 6AE	Relocation of an existing garden storage shed to an existing concrete hardstand forward to the front façade of the main dwelling	09/07/20	05/08/20	No objection	Approved
SDNP/20/01023/HOUS	Lindisfarne, Longmoor Rd, Greatham GU33 6AG	Single storey rear extension following demolition of existing conservatory	13/04/20	08/05/20	No objection	Approved
SDNP/20/01507/HOUS	Bower Cottage, Longmoor Rd, Greatham GU33 6AQ	New vehicular access, widen pedestrian kerb and single storey side extension	15/05/20	11/06/20	No objection	Approved

Appendix 3: Clerk's Report

Playground

The CIL funding application for the playground has been submitted to the SDNPA. We should hear towards the end of the year whether we have been successful.

Bridleway 11

Discussions are ongoing with the SDNPA regarding funding for bridleway 11 (Shipwright's Way). I have also now contacted Hampshire County Council's Community Engagement Ranger about resurfacing of the bridleway. I have stressed the importance of the bridleway as a safe walking/cycling route to Liss and the station and that we are likely to see increased footfall once the Liss Forest Nursery Site is developed and the potential increase of walkers/cyclists due to the Whitehill & Bordon development. He is investigating options and will come back to me in due course.

Old Church

Last year, Petersfield Youth Theatre asked for permission to film at the Old Church. This was to celebrate their 30th birthday and they chose various locations around the local area to film individual sections. The film has now been released and can be viewed at a small cost at <http://www.petersfieldyouththeatre.org.uk/2021/01/25/weekly-winners-2/>

Traffic

The CFI application for traffic mitigation measures has now been submitted to Hampshire Highways and we await their response. Additionally, I have been in touch with the local Highways team who are investigating our locations for footpath and interpretation boards and the telephone box.

Grant Applications

Last month we agreed that I would write to local organisations inviting them to apply for grants. However, the Grant Aid Policy is out of date and needs to be updated so this is an agenda item to be agreed this evening.

Council Meetings

The current legislation, put in place last year during the first lockdown, means that we can continue to meet remotely until 7th May 2021. The government have not yet amended this guidance to continue to meet remotely after this time so we may need to revert to face to face meetings. I will keep councillors informed but local government sources suggest that there may well be an extension to the legislation in light of the continuing pandemic.

We were unable to hold an Annual Parish Meeting last year and the Council may consider holding some sort of public meeting later in the year when restrictions will hopefully be lifted.

The legislation brought in last year allowed councils to not hold an Annual Meeting last year and therefore all appointments to positions on the Council could roll forward. The Annual Meeting must take place in May this year and we will need to agree how to do this when we know whether we can meet in person or not.

Appendix 4: Vision/Strategy for the Old Church

The Old Church has been in the ownership of the Parish Council for some years and is a valued community asset. The Parish Council have a duty to maintain the building in the condition in which it was purchased in 1998. The deeds also specify some restrictions to use of the Old Church and its environs. Recent interventions by the Diocese of Portsmouth also suggest that we must comply with additional regulations when carrying out work or making additions to the churchyard.

The agenda item is to start to formulate a vision/strategy for the Old Church which falls within the bounds set by the deeds and by the Diocese of Portsmouth. The vision/strategy should also determine whether the Old Church is a monument to be preserved and whether it is also a community asset to be enjoyed. Councillors should be mindful of their responsibility to ensure that Greatham residents see their council tax being spent wisely.

Once the vision/strategy is agreed the Parish Council should work with the Old Church Working Group to bring the plans to fruition.

Cllr Rodbert, as a member of the Old Church Working Group, sent the following to the group recently for consideration and this is a good starting point for starting to formulate a vision/strategy.

As I mentioned, I have been in touch with Chris Paterson, our liaison person from the SDNPA. He pointed me in the direction of this document [Managing Local Authority Heritage Assets | Historic England](#), which is designed for authorities with lots of assets, but has some good stuff in it. He also put me in touch with Anooshka Rawden, who is the culture heritage strategy lead for SDNPA and has offered to help us and sent me some really good resources, including:

<https://historicengland.org.uk/advice/caring-for-heritage/places-of-worship/new-uses/#Section3Text>

<https://www.visitchurches.org.uk/what-we-do/learning/schools.html>

<https://www.visitchurches.org.uk/what-we-do/regeneration-and-communities/regeneration-projects.html>

<https://www.nationalchurchestrust.org/community-space-increasing-use>

<https://historicengland.org.uk/images-books/publications/managing-local-authority-heritage-assets/heag152-managing-heritage-assets/>

A lot of them are for existing buildings, rather than partially ruined ones, so not very useful, but she has some good thoughts and is definitely keen to help.

In terms of process, my feeling is that we should use a lightweight, cut down version of the Framework for Managing Heritage Assets and the steps of Identify, Plan, Manage, Implement, Review outlined on page 6, with a key deliverable of the Strategic Plan. Of course, this needs to be agreed by the PC, as ultimately it's the council's strategy document, but I think it would be useful if we can make a constructive contribution to start the ball rolling. The Strategic Plan will also be critical as and when applications to various fund granting bodies are submitted.

My suggestion on what we could do for the first two phases is:

Identify

- *I think all of the categories in this section are needed for the PC village design statement and NDP, so could be done quite quickly in conjunction with that.*

Plan

- *Defining strategic objectives for the OC*
- *Identifying broad use cases for the OC*
- *Relation to other initiatives*
- *Fitness for purpose and gaps*
- *Specific conservation plan*
- *Identify funding streams*
- *Interpretation plan*

As a starter, I've thought of 9 use case categories that we could use to frame our thinking for the plan. Of course, I'm happy to add new categories to the list as I think it's important not to limit thinking at this stage.

1. *Stewardship – legacy for future generations*
2. *Historical/ archaeological documentation and interpretation*
3. *Sense of Place - as it links to the old heart of the village*
4. *Religious/ faith and spiritual/ wellbeing – from quiet contemplation to hosting wedding services*

5. *Recreation – walking routes, visitors, etc.*
6. *Education/ Community Outreach*
7. *Community activity – carol service, etc.*
8. *Link to other initiatives – Traffic working group and NDP, village design statement*
9. *Natural/ environmental – articulating what is special about this site?*