

# Greatham Parish Council

## Parish Council Meeting

### Greatham Village Hall

Wednesday 14<sup>th</sup> July 2021 at 8pm

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

*J Ives*

Jane Ives, Clerk to the Council

8<sup>th</sup> July 2021

**The Council plan to livestream the meeting for residents who are unable to, or do not wish to, attend in person.**

**Please login using the following link: <https://us02web.zoom.us/j/89121542454>**

**There will not be an opportunity to ask questions via the livestream, it will be for observation only.**

***This meeting will be held in line with any Covid-19 restrictions in place at the time of the meeting. If safe to do so then the meeting will be held inside the village hall. If, for any reason, the council chooses not to meet inside then the meeting will be held at the back of the village hall.***

***Any members of the public wishing to attend the meeting should be advised that the village hall has a limited capacity on numbers. Once that number has been reached we have the right to turn people away.***

***All members of the public attending must wear a face covering when entering or leaving the building and when moving around the building. We ask that members of the public only remove their masks when speaking during the public session. Hand sanitiser (provided) should be used and any one way systems in operation should be obeyed.***

#### AGENDA

1. **Chair's Announcements**
2. **Apologies for Absence** : To note any apologies received from Councillors
3. **Declarations of Interest**: *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter*
4. **Approval of Minutes**: To approve minutes from the Annual Meeting held on 5<sup>th</sup> May 2021
5. **Update on actions arising from Minutes of the Parish Council Meeting held as above**
6. **Report from District Councillors**: Report from Cllr Adam Carew/Cllr Phillip Davies
7. **Report from County Councillor**: To note a report from Cllr Russell Oppenheimer (Appendix 1)
8. **Public Question Time**: Adjournment of the meeting for 15 minutes to allow the public to raise questions
9. **Parish Council Finances/Administration**:
  - a) **Clerk's Report including Financial Report**: To receive the current report (Appendix 2)
  - b) **Delegated Decisions**: To note delegated decisions made since 6<sup>th</sup> May 2021 (Appendix 3)
  - c) **Payment Schedule**: To approve current payments (Appendix 4)
10. **Grant Applications**: To hear recommendations from the grants working group and agree grants for 2021/22
11. **Planning Committee**: To appoint members to form a Planning Committee and agree any amendments to the Terms of Reference (Appendix 5)
12. **Lone Barn Farm planning matters**: To hear an update regarding the complaint raised with EHDC and the Freedom of Information requests submitted to EHDC and SDNPA. To resolve any responses to EHDC or SDNPA. (Appendix 6)

**13. Village Gateways:** To consider options for village gateways and select a design (Appendix 7)

**14. Old Church and churchyard maintenance work (Appendix 8):**

- a. To consider a report from the Clerk regarding maintenance work required at the Old Church and agree to arrange a survey to ascertain the condition of the building
- b. To consider a request from a resident to remove a tree in the churchyard
- c. To consider outstanding tree works and agree further actions required

**15. Planning Applications:** To consider and agree a response to the following applications:

Reference	Address	Proposal	Consultation Expiry Date
SDNP/21/02908/HOUS	1 Rose Cottages, Petersfield Road, Greatham GU33 6AZ	Two storey rear extension & enclosed front porch following demolition of existing single storey rear extension	26/07/21
SDNP/21/02707/HOUS & SDNP/21/02708/LIS	Swains Cottage, Petersfield Road, Greatham, GU33 6HA	Conversion of garage to habitable accommodation. Replacement of timber garage doors with windows & brickwork to match existing. Replacement of rear garage window with French doors. Removal of wall between kitchen & garage and raising of garage floor. Listed building consent.	19/07/21

**16. SDNPA Supplementary Planning Document Design Guide Consultation:** To provide a response to the consultation by 6<sup>th</sup> September 2021. Documentation can be found [here](#) (contact Clerk for link if required)

**17. Wildflower Planting and associated costs (Appendix 9):**

- a. To consider and agree costs for purchasing a watering device in order to water the wildflower plugs recently planted in the village
- b. To note the diversion of the surplus from the grant being spent on compost and top soil

**18. Boundary Commission Review (Appendix 10):** To consider a response to the consultation to create a new parliamentary constituency named Farnham and Bordon

**19. To note reports from representatives of Organisations, Outside Bodies, Working Parties, Leads & Groups**

**20. Items for next agenda**

**21. Date of next meeting:** Wednesday 8<sup>th</sup> September 2021

**22. EXCLUSION OF THE PUBLIC AND PRESS**

The Motion "In accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted."

The exempt session is to note the Clerk's appraisal and agree any annual pay review

## **Appendix 1: Report from County Councillor**

### **1. Serving Hampshire consultation**

Hampshire County Council is currently consulting on ways to find £80m of savings from its annual budget. It is a broad consultation. If you have strong views on things like the importance of Household Waste and Recycling Centres, then I would encourage you to take 10 minutes to complete the online consultation. It is quite likely that there will only be around 4,000 responses so your opinion will carry genuine weight. You can complete the consultation at this link:

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/balancing-the-budget>

The consultation closes on Sunday 18 July 2021.

### **2. Active Travel schemes**

At my first “Decision Day” on 17 June 2021 I decided to remove all the emergency active travel schemes in Hampshire once Covid lockdown restrictions end on 19 July. The only exception is Winchester due to their ongoing Movement Strategy. The plastic barriers in Petersfield will be removed in late July or early August.

Lessons have been learned from the “pop-up” schemes implemented during the pandemic. Those lessons will inform the next phase of Active Travel measures. Decisions on Phase 2 Active Travel measures will be taken in late July and implemented later in the year. These schemes will be tasteful, permanent and will make no use of plastic barriers. Hampshire County Council is committed to improving walking and cycling networks and this will form a core plank of our Local Transport Plan later this year.

### **3. Parish Forum on Motorbike Noise and Nuisance**

On 25 June 2021 I chaired a Parish Forum to consider actions to tackle the scourge of motorbike noise and damage to BOATs in our area. The meeting was well attended and I am grateful to all those Parish Councillors who attended from Petersfield Hangers Division.

Damian Hinds MP explained that he is working closely with Flick Drummond MP to pursue action at the national level. He is pushing for the outcome of the Department for Transport trial into acoustic cameras to be published. Damian is also following closely the acoustic camera trial at Kensington & Chelsea which uses Public Space Protection Orders to penalise noise as anti-social behaviour with £100 fines. Damian and Flick will continue to seek to build a coalition of other MPs towards the possible establishment of an All Party Parliamentary Group. Damian cautioned that legislative change may be difficult to achieve in a reasonable timescale so we should find interventions within the current regulations.

Donna Jones, Police and Crime Commissioner for Hampshire and the Isle of Wight, set out her priority actions with the Roads Police Team. They are undertaking a feasibility study into average speed cameras and she is committed to more patrols, including outside Loomies. Donna also explained that technological progress may provide solutions in the coming years. Donna Jones listened carefully to all the points raised and undertook to redouble efforts with the Hampshire Constabulary to find ways to tackle the excessive noise and speed of motorbikes. Donna and I will meet to co-ordinate our efforts.

As Executive Member for Highways I explained that I am awaiting an “options report” on possible measures which HCC could take as the Highways Authority. This may include such measures as:

- Signs, lines and coloured surfacing
- Rumble strips and over-run areas.
- Speed limit reminder signs (vehicle activated)
- Speed limit reductions.
- Low noise surfacing
- Traffic calming (e.g. chicanes and build-outs)

- Sound barriers
- Road realignment
- Education, Training and Publicity

On BOATs, it was agreed that it was incredibly unwise to spend public money repairing BOATs so that they could be degraded all over again by vehicles, as seemed to be the current situation. Cllr Robert Mocatta summarised the campaign which he is leading at the SDNPA which seeks to persuade the Authority to use its powers to make Traffic Regulation Orders on the byways open to all traffic (BOATs). This would require the gathering of evidence and working with communities. It was also widely agreed that the National Park Authority had a statutory duty to conserve and enhance the countryside, and to safeguard access to the countryside, and to promote the health and wellbeing of communities, all of which would be well served by meaningful action in this area.

The Campaign Against Noise and Speed set out their progress in progressing their campaign. Parish Councils who are not currently affiliated with them may wish to consider whether they should become members to add to the weight of that campaigning organisation.

Tangible progress in tackling this problem may take some time but your elected representatives will continue to work together to identify effective and affordable solutions, and we will organise another Parish Forum to update you in due course.

#### 4. Recycling of glass at HWRCs

I wanted to explain why glass bottle banks at the HWRC are being removed.

The use of glass banks at the HWRCs has declined significantly across the county over the past few years, as districts have introduced kerbside services, with between 60-80% less glass being deposited at the sites. In addition, EHDC does provide glass recycling facilities in places such as car parks and supermarkets.

The glass bank provision at the HWRCs incurs significant costs. The haulage costs of the material far outweigh any income that is derived from the material. Due to the ongoing financial pressures we are unable to fund services where more effective provision is made for a material elsewhere in the system. Our focus has to be on waste prevention as the number one remedy so that we seek to avoid creating the waste in the first place, reducing the carbon impact of waste and helping to manage our resources in the most effective way. The move also maximises space at HWRCs for bulkier items for which kerbside collection is less suitable.

#### 5. Boundary Commission review

The Boundary Commission for England has proposed to chop several Parishes out of East Hampshire.

If approved by Parliament following consultation, two Bordon wards (Pinewood and Chase), Lindford, Headley, Grayshott and Bramshott and Liphook wards would join a new Parliamentary constituency with SW Surrey named "Farnham and Bordon". This move will damage the interests of residents by making it harder to coordinate local government services with national priorities. Further boundary fragmentation will inevitably make it harder to deliver joined-up approaches across welfare, economic development, climate change and transport.

Although this does not affect any Parishes within Petersfield Hangers, I would invite you all to consider how you would feel if the Boundary Commission proposed to move your Parish to a constituency with a Surrey MP. Our community will be divided and the impact on Whitehill and Bordon is especially concerning. I feel we need to show solidarity with our neighbouring Parishes and contribute to the outcry. I have made a strong objection and I would be very grateful if Parishes could debate this issue and consider making objections too (or make individual responses if you prefer).

You can respond online at this web link (enter postcode and then click on the map).

<https://www.bcereviews.org.uk/>

6. Queen Elizabeth Country Park secures grant to boost family-friendly cycle facilities

Good news for mountain bike enthusiasts in East Hants! Please see this link for the full Press Release.

<https://www.hants.gov.uk/News/25062021cyclefacilitiesQEpark>

**Appendix 2: Clerk's Report**

**Update on previous meeting actions**

**Bridleway 11 funding**

In response to my request to Hampshire Countryside Services about funding to resurface a section of bridleway 11 (Shipwright's Way), I have now received a response with potential grant opportunities.

Full details of the Parish Partnership Fund can be found via the following link:

[Parish Partnership Fund | Hampshire County Council \(hants.gov.uk\)](#)

The council may wish to consider this at a future meeting.

**HCC Traffic Study**

HCC have been asked to wait until lockdown has eased until further studies have been carried out. This action to be carried forward.

**Telephone Box**

With regards the telephone box we need to speak to the planning department at EHDC and also to neighbours immediately adjacent to the proposed site. We will also need to consider buried services as Virgin Media cables/water/gas and whoever we choose to install it would need to obtain plans and mark up the site for these services. The telephone box still needs to have the glass panes replaced.

**Defibrillator**

The cabinet has now been successfully installed at the village hall and the defibrillator has been moved to its new location and registered with the ambulance service. I understand the church is seeking funding for a new defibrillator to be installed. The cabinet that the parish council installed is still in situ and can be reused by the church.

**Bench in churchyard**

Thank you to Cllr Rook who has now installed the bench.

**Other matters**

**Annual Audit**

The documents for external audit were submitted prior to the deadline of 30<sup>th</sup> June and have been acknowledged by the auditor. Once the audit has been completed the report will come to full council. All relevant documents relating to the audit have been published on our website.

**Public questions**

A member of the public contacted the council about a problem with a gate on footpath 34 which caused him an injury. This was reported to Hampshire Countryside Services and was dealt with very quickly. The landowner has been contacted and will be required to resolve the problem.

**Community Funded Initiative Scheme**

I have chased Highways for a response on our CFI form. The village gateways can go ahead once councillors have agreed the design of the signs (agenda item).

**Councillor training update**

Cllrs Cheesman and Crick recently attended a planning training course run by the Hampshire Association of Local Councils.

## Financial Report

### Financial Report as at 30<sup>th</sup> June 2021

The financial records as at 30<sup>th</sup> June 2021 are as follows:

#### Receipts 1<sup>st</sup> April to 30<sup>th</sup> June 2021

EHDC precept (tranche 1)	£ 9,768.50
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#### Balances as at 30<sup>th</sup> June 2021

Current Account	£ 8,718.58
Deposit Account	£35,044.68
<b>Total at bank</b>	<b>£43,763.26</b>

#### Earmarked Funds held

CIL fund	£ 8,229.00
Community Engagement	£ 500.00
NDP	£ 2,000.00
Election costs	£ 500.00
Tree works	£ 500.00
S106 project	£ 4,802.00
CFI Scheme	£ 1,000.00
Grants	£ 213.00
<b>Total Earmarked Funds</b>	<b>£17,744.00</b>

<b>General Reserves Balance</b>	<b>£26,019.26</b>	<b>(total at bank less earmarked funds)</b>
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## **Appendix 3: Delegated Decisions**

### **Recommendations from Informal Meeting of Councillors 20<sup>th</sup> May 2021**

Councillors attended an informal meeting on 20<sup>th</sup> May and made the following recommendations to the Clerk under the delegation scheme. The Clerk will now carry out the following actions:

1. Write a letter of complaint to Mark Webb, EHDC Planning Relations Manager, regarding actions taken by EHDC relating to planning application SDNP/21/00667/APNB. The letter of complaint will outline the background to the events leading up to deemed consent being given and will then cover the main issues as we see them: lack of communication with parish council and residents when deemed consent was given; failure to upload any documents on the web portal showing that deemed consent has been given; and conflicting advice from EHDC planning officers as to whether permitted development rights apply.

The complaint will also be sent to Tim Slaney, SDNPA and Julia Mansi, EHDC Planning Development Manager with a series of questions as follows:

- a) Is the correspondence between EHDC and the applicant to advise that EHDC got the dates wrong and confirming they now have deemed consent going to be published?
  - b) What has EHDC formally told the applicant about permitted development rights?
  - c) What is EHDC's formal position on whether the applicant has permitted development rights as two planning officers have given conflicting information?
  - d) Why was the correspondence confirming deemed consent not published?
  - e) Where is the formal withdrawal of the decision notice for refusal?
  - f) How exactly did the failure in the SDNPA system happen? Was it an input error or a system error? Who was overseeing the system and were there any checks in place?
  - g) When Danielle Hall says in her email of 11<sup>th</sup> May that the system has now been changed, what system has changed and how? And is this a control process change or a technical change?
  - h) How can we be sure that this kind of failure will not happen again?
  - i) Can you tell us all the other applications this has affected?
  - j) Why did the Planning Officer not contact Greatham Parish Council to update them on the change of status of the application to deemed consent?
2. A Freedom of Information request will be sent to both EHDC and SDNPA asking for all correspondence relating to SDNP/21/00667/APNB including, but not limited to:
    - a) Correspondence between EHDC and the applicant and/or his agent;
    - b) Correspondence between officers of EHDC;
    - c) Correspondence between officers of EHDC and the SDNPA; and,
    - d) Correspondence between officers of EHDC and District Councillors from Whitehill, Hogmoor and Greatham ward

Once we have responses to the above questions and seen the information provided under FOI, the Council will meet again to decide next steps.

### **Recommendations and Delegated Decisions: Informal Meeting of Councillors 9<sup>th</sup> June 2021**

**Attendees: Cllr Tim Butler, Cllr Olly Rook, Cllr Mark Rodbert, Cllr Susie Harris, Cllr Andrew Crick, Jane Ives (Clerk)**

The Council have adopted a Delegation Scheme which gives the Clerk the authority to make decisions on behalf of the Council once they have given their recommendations.

The following items were discussed and the notes below outline the recommendations that were made and the decisions then made under delegated powers.

#### **Future meetings**

Councillors discussed the future of meetings and were unhappy that they are unable to hold remote meetings any longer and would like to meet face to face as soon as everyone feels safe to do so. The Clerk recommended that, in

July, the Council meet face to face to make any important decisions and possibly defer some decisions from this evening's agenda until that meeting. Some councillors are concerned about the recent rise in cases and the fact that some of them are not double jabbed so would prefer to wait. A decision will be made nearer the time but an outdoor meeting could be held if that was more acceptable for all.

#### **Discuss options for consideration of planning applications including formation of a planning committee**

This was not resolved in May 2021 as not enough members put themselves forward. It was agreed that a planning committee should be formed and this would be put on the agenda for the next formal meeting. Minor applications could be taken to full council if the agenda and timing of the response allowed. Consider amending terms of reference to have 3 members rather than 4.

**Decision: Appoint members to a planning committee at a face to face meeting in July 2021 and amend the terms of reference to change the number of members required.**

#### **Consider the publication of Freedom of Information requests**

This item had been deferred from the May 2021 meeting. The Clerk advised that the current Publication Scheme is out of date and needs to be updated. A new draft had been sent to all councillors along with information relating to disclosure of freedom of information requests. Councillors recommended that a disclosure log containing information that was in the wider public interest should be published. The Clerk advised that questions that were only of interest to the individual asking them should not be published; only those questions that were of wider public interest should be published.

Councillors recommended that a working group is formed consisting of the Clerk, Cllr Crick and Cllr Harris to clarify how the disclosure log will work and to make decisions on future freedom of information responses and whether they should be published.

**Decision: Publication Scheme as drafted is adopted. Working group consisting of the Clerk, Cllr Crick & Cllr Harris will form a working group as described above.**

#### **Appointment of trustees to Greatham Allotment Charity**

Two of the trustee positions had expired and need to be reappointed. The Clerk advised that during the councillor drop in session prior to the meeting a member of the public, who is a trustee, recommended that we reappoint the two trustees to the vacancies.

The Clerk recommended that this item should be deferred to a face to face meeting in July for a final decision in order to be fully transparent.

In the meantime councillors felt that they wanted to see a more diverse group of individuals coming forward to be trustees, perhaps newer residents in the village. This would not rule out individuals who are already trustees, but councillors would like a wider group to select from. Councillors also wanted to understand exactly what the role involves, ie what the key responsibilities are, so that they can make a more informed decision. They asked the Clerk to contact the charity to ask them to advertise the roles and ask for applications. The council would also promote the opportunity via our website, mailing list and Facebook page.

**Decision: Clerk to advise Allotment Charity of the above, and defer the decision until July 2021.**

#### **Appointment of trustees to Coryton Trust**

Cllrs Crick and Cheesman are currently trustees and the Clerk advised that the charity would like them to continue as they have concerns about having too many changes among their trustees.

**Decision: Clerk to advise Coryton Trust that Cllrs Crick and Cheesman will continue as trustees.**

#### **Consider Terms of Reference for Parish Tree Wardens**

This item will be deferred as the Clerk had not been able to provide the documentation prior to the meeting.

**Decision: Defer until the July 2021 meeting.**

#### **Consider amending Terms of Reference for Traffic & Transport Working Group**

Cllr Butler wanted to recommend amending the terms of reference to allow up to 3 members of the public to be appointed by the working group.

**Decision: Clerk will amend the Terms of Reference in line with the above.**

#### **Consider response to planning application SDNP/21/02415/HOUS: 3 Woolmer Cottages, Petersfield Road, GU33 6AS, Single Storey Rear Extension**

Councillors had reviewed the application and made recommendations to the Clerk that they did not object to the plans.

**Decision: No objection**

**Update from Old Church working group including notes from previous meeting, repair/maintenance work, service to be held in July**

The Clerk had circulated some information to councillors following a meeting of the working group. The report was noted. Decisions relating to the potential issue with the ruined nave wall would need to be brought to a future meeting. The Clerk urged councillors to adopt a plan for all the work that is required. Cllr Rodbert advised that the working group would like Josh Dale-Harris to work with Cllr Rodbert on the Old Church strategy working group.

**Decision: The May 2021 meeting agreed that the Clerk and Cllr Rodbert would work on section 1 of the framework and a working group would be appointed at the next council meeting. We have not yet agreed who will join and nor have we promoted the opportunity. This needs to be done first before the working group can be appointed.**

**Update on Lone Barn Farm and discuss any further actions**

The Clerk and Cllr Rodbert provided updates about the Lone Barn Farm decision. EHDC had responded to our complaint and FOI. The FOI had not currently been answered in full and the Clerk will advise when the information has been sent through. The complaint needs to be responded to and councillors are going to send their thoughts to the Clerk.

**Decision: The Clerk will respond to EHDC's complaint response once councillors have sent their recommendations to her.**

**Discussion regarding proposed new footpath near waterworks**

Cllr Rook outlined his thoughts regarding proposing two amendments to bridleway 11 to make it safer for pedestrians and cyclists accessing Liss station and shops whilst avoiding the Ham Barn roundabout.

The Clerk advised the Traffic & Transport Working Group speak to the SDNPA and Hampshire Countryside Services to sound them out with the ideas before consulting any landowners or residents. Proper consultation would need to be carried out before these ideas could be progressed but this would likely be done by Hampshire County Council.

**Decision: The Clerk will give details of the various officers at HCC and SDNPA for the Traffic & Transport working group to speak to for advice.**

**To note payments made and payments due to be made**

J Ives salary £809.97 (payment date 26th May)

HMRC £12.86

J Ives repayment of Zoom subscription £110.37

**To consider publishing an annual report in place of the annual parish meeting**

It was previously agreed that we may publish a report in place of holding an annual parish meeting. We did not hold an annual parish meeting due to Covid-19 restrictions. Cllr Harris will co-ordinate with councillors to get the report drafted and it could be circulated as an insert in the Village Magazine.

**Decision: Annual Report to be drafted as soon as possible and circulated widely.**

**Appendix 4: Payment Schedule**

<b>Invoice Date</b>	<b>Payee</b>	<b>Description</b>	<b>Net Total</b>	<b>VAT</b>	<b>Total</b>
		<b>PAYMENTS MADE</b>			
10/06/21	Defib Warehouse	Defibrillator cabinet for village hall	£465.00	£93.00	£558.00
09/06/21	Boston Seeds	Wildflower plugs	£545.07	£108.97	£654.04
30/06/21	HMRC	Tax/NI liability month 3	£101.57	£0.00	£101.57
14/06/21	Petersfield Town Council	Grass cutting playground	£25.00	£5.00	£30.00
01/06/21	Parish Council Websites	Website hosting	£180.00	£36.00	£216.00
30/06/21	Clerk	Salary month 3	£1071.08	£0.00	£1071.08
		<b>TOTALS</b>	<b>£2,387.72</b>	<b>£242.97</b>	<b>£2,630.69</b>

**Signed by Chair of Meeting:****Date:**

## **Appendix 5: Terms of Reference Planning Committee**

### **Membership**

Membership of the Committee is established at the Annual Meeting of the Council and should consist of 4 members. The Chair and Vice Chair should also be elected at the Annual Meeting.

- a) To have fully delegated powers under Section 101 of the Local Government Act 1972.
- b) To carry out all matters in accordance with Greatham Parish Council Standing Orders and Financial Regulations.
- c) The Committee will meet once a month if there are any planning applications to consider. Any applications that cannot be considered due to their closing dates should be considered at the next full Council meeting or at an Extraordinary Planning Committee Meeting
- d) Encourage residents to address the Planning Committee on any application where they have concerns and are well informed as to how to participate in the planning process.
- e) To comment on all planning applications where the Local Planning Authority has consulted the Council, to help publicise planning applications, and where appropriate make recommendations to the Council about local development plans (including any initiatives such as a Parish Plan or Neighbourhood Development Plan).
- f) To make representation on behalf of the council at South Downs National Park Authority (SDNPA) meetings or hearings.
- g) To comment on Tree Preservation Orders and associated matters, seeking advice from the Parish Tree warden as appropriate.
- h) To report on planning enforcement action, and, if required, attend hearings relating to appeals.
- i) The Chairman of the Planning Committee is delegated the authority to communicate with: SDNPA and the Planning Inspectorate over any planning matter under consideration by the Council Any body or organisation that has a planning interest or function from whom it is necessary to seek advice ,or hold discussions, in relation to a specific planning application or planning matter under consideration by the Council.

## Appendix 6: Response from EHDC re Lone Barn Farm

Our ref: COM-REF-76414-M3D4

Date: Wednesday 26th May 2021

RE: Complaint re: SDNP/21/00667/APNB

Thank you for the submission of your planning complaint. Your email has been passed to me and dealt with under Stage 1 of the Council's complaints procedure. I can confirm that I have been in receipt of your complaint and have undertaken further investigation. I am a qualified Town Planner with significant experience, and it is my role to look in to complaints and assess any concerns raised.

There have understandably been a considerable number of complaints regarding this situation Officers from both Authorities have been working together to formulate an approach and a response to these complaints. The outcome is as follows;

Due to errors in the handling of the application the decision notice on this application was issued beyond the 28 days that these applications must be dealt with. East Hampshire District Council Officers are working closely with the South Downs National Park to address the technical issue that occurred.

Turning to a way forward, and somewhat fortuitously and exemplifying one of the issues, upon close inspection it appears that the agricultural holding is not over 5ha. This is important as without being over this threshold the permitted development rights do not 'bite' and a full planning application would be required for the construction of a new barn. The other side dispute this and lay claim to renting other land 'near-by' which begs the question what land constitutes a holding and what sort of separation distance there is before it is clearly not part of the 'agricultural unit'.

A Temporary Stop Notice has been issued on the owner based upon assessments that the agricultural holding is less than 5 ha. This should halt any works for 28 days. We will follow up if there is a breach in terms of construction works continuing with an Enforcement Notice to be served requiring the removal of the barn and the mobile caravan. The reason we can do both is because the mobile caravan's justification for being on site, I understand, is to provide a place of refuge / accommodation whilst the barn is built.

I realise one of the questions is what happens after 28 days when the Temporary Stop Notice expires? In part we will have to see whether the owner applies for full planning permission, carries on (see above) on the basis of his own legal advice and calculations different to ours, or just stops works and seeks to discuss the way forward, especially regarding the caravan. I am afraid it is a case of his actions will determine our response but I did want to ensure that all knew for at least 28 days what we are doing.

I hope this illustrates that we are doing all we can and we will keep the Parish Council informed at key junctures as we move forward.

Mark Webb  
01730 234367  
mark.webb@easthants.gov.uk

BY EMAIL ONLY

Dear Ms Ives,

If this response has not been to your satisfaction, you are entitled to submit a stage 2 complaint. New details must be provided for a stage 2 to be considered.

Thank you for your complaint, and I do hope my response satisfies your requirements.

Yours sincerely,



B



75xht  
37.5xht

Scheme Ref.	GREATHAM		
Sign Ref.	B	x-height	75.0 & 37.5
Letter colour	BLACK	SIGN FACE	
Background	WHITE	Width	1421mm
Border	BLACK	Height	609mm
Material	Class RA2 (12899-1:2007)	Area	0.87m <sup>2</sup>

D



100xht  
50xht

Scheme Ref.	GREATHAM		
Sign Ref.	D	x-height	100 & 50
Letter colour	BLACK	SIGN FACE	
Background	WHITE	Width	1890mm
Border	BLACK	Height	810mm
Material	Class RA2 (12899-1:2007)	Area	1.53m <sup>2</sup>

## **Appendix 8: Old Church**

**To consider a report from the Clerk regarding maintenance work required at the Old Church and agree to arrange a survey to ascertain the condition of the building**

Report will be circulated prior to the meeting

**To consider a request from a resident to remove a tree in the churchyard**

A resident has contacted the parish council to report that a self-seeded cherry tree has grown very quickly to about 15 feet tall (trunk diameter roughly 5cm) next to their home. They would like this to be removed. The trunk is around 60cm from the wall of our house and if this tree is left, and judging by the cherry tree in our garden which is the same type and now around 30 feet tall, if left to grow it will become very large indeed, disrupting foundations, blocking light and being a threat to the safety of the building.

The resident would be happy to fund a new tree in another location if the council thought that appropriate.



**To consider outstanding tree works and agree further actions required**

In July 2020, the parish council agreed to carry out tree works at the Old Church in accordance with the specifications provided to us.

The Old Church working group were keen to do some of the work and the council agreed that this could happen. The following is in the minutes:

*However it was agreed that the Ash tree should be left for now and the Lilac tree would be worked on by the Old Church working group. The dead tree could be removed but should be left to rot down as habitat for wildlife. The ivy removal would be carried out by the Old Church working group. The grass sward removal can be carried out by the Old Church working group before the tree works commence, but should it not be completed by then the tree surgeons the tree surgeons would do the work (included in the cost).*

Some work has been done on the lilac tree but it does require more work and the working group are proposing to do this in September. I am not aware that any ivy removal has been done. The grass sward proved to be highly contentious following this meeting and the work has never been done. Both the ivy removal and the grass sward were going to be done free of charge by the contractor and it would be a great shame now to have to pay for this work to be done at a cost to the taxpayer.

The grass sward has not been fully removed and nor has enough mulch been installed. The photo below shows the extent of the drip line of the tree and the yew tree specialist said that the grass should be removed all the way to the drip line. Mulch then needs to be added at a depth of 3-5cm to the entire area. We did not have sufficient arisings from the site to provide mulch so will need to purchase this but the grass sward needs to be removed first. I suggest that we ask the working group to carry out this work as agreed.



## **Appendix 9: Wildflowers**

To consider and agree costs for purchasing a watering device in order to water the wildflower plugs recently planted in the village

[https://www.tanks-direct.co.uk/110-litre-water-natural-bowser-carrier/p6000?gclid=EAlaIqOBChMlgYe409q88QIVg\\_hRCh22fgD7EAQYASABEgKrs\\_D\\_BwE](https://www.tanks-direct.co.uk/110-litre-water-natural-bowser-carrier/p6000?gclid=EAlaIqOBChMlgYe409q88QIVg_hRCh22fgD7EAQYASABEgKrs_D_BwE)



The proposal is to consider purchasing a device to water the wildflower plugs recently planted. They will need considerable watering over the coming weeks and months and we currently have no facility to do this.

The above water tank costs £239 + VAT and, as there is no current budget provision, could be funded from general reserves.

### **To note the diversion of the surplus from the grant being spent on compost and top soil**

There is £213.00 remaining from the grant given by Cllr Carew for wildflower plugs. The council are being asked to note the remaining funds being spent on compost and top soil during the recent wildflower planting.

## **Appendix 10: Boundary Commission Review**

The 2023 Review of Parliamentary constituencies was formally launched in January 2021. Due to population changes since the last review, the number of electors in some constituencies is much higher than in others. The Boundary Commission for England (BCE) is required by legislation to ensure that the number of electors in each constituency is more equal; in doing so, the number of constituencies in England will increase from 533 to 543.

The boundary changes only relate to Parliamentary constituencies (the area an MP is elected to represent in Parliament).

Further details can be found here, and by reading the County Councillor's report in Appendix 1:

[file:///C:/Users/clerk/AppData/Local/Temp/Temp1\\_Parliamentary%20Boundary%20Condition%20\(1\).zip/2023%20Review%20of%20Parliamentary%20constituencies.pdf](file:///C:/Users/clerk/AppData/Local/Temp/Temp1_Parliamentary%20Boundary%20Condition%20(1).zip/2023%20Review%20of%20Parliamentary%20constituencies.pdf)