

Greatham Parish Council
Parish Council Meeting
Greatham Village Hall
Wednesday 10th November 2021 at 8pm

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

J Ives

Jane Ives, Clerk to the Council

4th November 2021

This meeting will be held in line with any Covid-19 restrictions in place at the time of the meeting. This may include the necessity to restrict numbers in attendance. Once the safe number of people in attendance has been reached we reserve the right to turn people away.
We would request that all members of the public attending wear a face covering when entering or leaving the building and when moving around the building.

AGENDA

- 1. Chair's Announcements**
- 2. Apologies for Absence:** To note any apologies received from Councillors
- 3. Declarations of Interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter*
- 4. Approval of Minutes:** To approve minutes from the Parish Council meeting held on 13th October 2021
- 5. Update on previous actions arising from council meetings** (Appendix 1)
- 6. Report from District Councillors:** Report from Cllr Adam Carew/Cllr Phillip Davies
- 7. Report from County Councillor:** To note a report from Cllr Russell Oppenheimer (Appendix 2)
- 8. Public Question Time:** Adjournment of the meeting for 15 minutes to allow the public to raise questions
- 9. Parish Council Finances/Administration:**
 - a) **Clerk's Report:** To receive the current report (Appendix 3)
 - b) **Finance Report & Payment Schedule:** To approve current payments (Appendix 4)
- 11. Budget Working Group:** To consider recommendations from the Budget Working Group and consider a draft budget for 2022/23
- 12. Planning Applications:** To consider a response to the following planning applications:

Reference	Address	Proposal	Consultation Expiry Date
SDNP/21/05079/TPO	2 Wolfmere Lane, Greatham, GU33 6AL	T1 Oak – reduce easterly spread by 4m from 12m to no less than 8m as tree becoming overgrown	24/11/21
SDNP/21/02908/HOUS	1 Rose Cottages, Petersfield Road, Greatham GU33 6AZ	Two storey rear extension & enclosed front porch following demolition of existing single storey extension (amended plans submitted)	09/11/21

- 13. Planning Complaint:** To review and consider any further actions relating to a complaint issued to EHDC regarding their management of a planning application (Appendix 5)
- 14. Neighbourhood Development Plan (NDP)/Village Design Statement (VDS):** To consider a report (Appendix 6) and decide how the council wish to proceed with a NDP/VDS.
- 15. Right of Way/Permissive Path:** To consider options regarding providing a right of way/permissive footpath (Appendix 7)
- 16. Approval of costs for planning advice:**
 - a) To note costs of £50 for planning advice received from Hampshire ALC relating to Lone Barn Farm (approved in accordance with Financial Regulations by Cllrs Harris and Rodbert).
 - b) To seek approval for a budget of £150 from general reserves for further planning advice if required (delegation to be given to the Clerk to obtain advice as required).
- 17. Parish Event 11th December:** To consider and agree arrangements and agree a budget for the parish event on 11th December (Appendix 8)
- 18. Christmas Food Bank Collection:** To consider and agree arrangements for a food bank collection in December
- 19. Village Gateways:** To approve costs of posts and installation of village gateways
- 20. Code of Conduct Training:** The Motion: “To review the decision made by the council for every councillor to receive code of conduct training. The costs of the training are very high and some councillors do not believe the training would add value to the Greatham taxpayer” **Motion brought by Cllrs. Crick, Driver, Harris, Rodbert.**
- 21. To note reports from representatives of Organisations, Outside Bodies, Working Parties, Leads & Groups**
- 22. Items for next agenda**
- 23. Date of next meeting: Wednesday 8th December, 8pm.**

Appendix 1: Action List

Minute ref	Action	Who
2020/21	Bridleway 11 funding – discuss funding improvements at a council meeting potentially sourcing from Parish Partnership Fund	Clerk/All
2020/21	HCC Traffic Study – ask HCC to continue study after lockdown	Clerk
2020/21	Telephone box – liaise with neighbours & relevant organisations such as EHDC to see if planning permission is required. Services underground need to be investigated and marked up. The panes in the telephone box need to be replaced. 01/10 emailed EHDC re planning permission. 07/10 pre-application advice required.	Clerk
21.13 05/21	Playground working group terms of reference will need to be brought back to a future meeting for approval December agenda item	Clerk
20.309 04/21	Old Church strategy - adopted the roadmap to produce a vision/strategy for the Old Church. Cllr Rodbert and the Clerk will work on section 1 of the framework which will be brought back to Council. A working group will be formed to work on section 2 at the next meeting. December agenda item	Cllr Rodbert/Clerk
21.39 07/21	Bench in Bakers Field is rotten and needs work/replacement	Clerk
21.39 07/21	The school had emailed the Council seeking help with parking as the pub car park could no longer be used. The Traffic Working Group will contact the school to see if any assistance can be given with their park and stride scheme.	Traffic WG
21.39 07/21	A member of the public commented that parking spaces for the school drop off are available at Eurotec. She also commented that some parents park in Bakers Field but can cause a nuisance by parking near the junction of Petersfield Road.	Traffic WG
21.39 07/21	Concerns raised about school parents parking on the no parking area in the village hall car park. Cllr Harris reported that lines would soon be painted in the car park.	Traffic WG
21.39 07/21	A member of the public informed the council of a recent accident at the Longmoor roundabout where a car had overturned. Cllr Rook noted this was in Whitehill & Bordon parish and not Greatham. Cllr Cheesman was aware of a second accident and would forward details to the Clerk. The Council will report their concerns to Highways.	Traffic WG
21.39 07/21	Concerns raised about the parking at Bakers Field near the bungalows. The Traffic Working Group would investigate.	Traffic WG
21.42 07/21	FOI - Councillors recommended that a disclosure log containing information that was in the wider public interest should be published.	Clerk
21.42 07/21	Councillors recommended that a working group is formed consisting of the Clerk, Cllr Crick and Cllr Harris to clarify how the disclosure log will work and to make decisions on future freedom of information responses and whether they should be published.	Clerk/Cllr Crick/Cllr Harris
21.42 07/21	Annual Report – to be drafted by councillors & circulated to all residents and/or a public meeting held	All Cllrs
21.42 07/21	Cllr Rook outlined his thoughts regarding proposing two amendments to bridleway 11 to make it safer for pedestrians and cyclists accessing Liss station and shops whilst avoiding the Ham Barn roundabout. 02/08 HCC Countryside Services responded to request, PC now to follow up particularly in relation to developer funding from nursery site and to secure agreement of landowner. On agenda for discussion	Traffic WG
21.48 & 21.100 07/21	Village gateways – source oak posts and advise supplier that design B had been selected. Get costs for installation and bring back to Council. 30/09 confirmation of post size from Highways and waiting for JK to quote	Clerk

21.51 07/21	Tree survey outstanding works – OCWG to complete works by end of September	Clerk/OCWG
21.71 07/21	Lone Barn Farm - submit a stage 2 complaint to EHDC, copied to Mike Hughes at the SDNPA, which would include: A request for the original questions in the council’s complaint to be answered where they were not answered in the original response A definitive answer regarding the 5 hectare holding at Lone Barn Farm To ask for progress on any enforcement action To complain about the request from the SDNPA asking residents to provide evidence such as photographs The Clerk will draft a response and circulate to committee members for comment before submitting. 02/11 response received, agenda item	Clerk
21.87 09/21	A member of the public raised a question about the objectives of councillors when they are elected and how the council intended to meet these objectives. Specifically, there were the development of the nursery site, a neighbourhood development plan and the maintenance of the Old Church. The Chair advised that the council will respond in writing.	Clerk/Council
21.87 09/21	A member of the public raised a question about an email from the parish council relating to management of the Old Church and interaction between the PC and the working group which he didn’t feel is working well. The Chair advised that the council will respond in writing and will liaise with the working group. 03/11 OCWG arranging dates	Clerk/Council
21.87 09/21	A member of the public raised concerns about horse manure on Longmoor Road and bridleway 11. Also, the footpath that starts at the layby on Longmoor Road is being used by horses and the surface is being spoiled due to horse traffic. Additionally, the drain outside Innisfallen on Longmoor Road is blocked due to debris being left there after it was cleared. He reported that following weed spraying on Longmoor Road, the soil debris is now causing a problem with the drains. Grass is also encroaching onto the footpaths from the pub and past the school. The Clerk will write to the stables about the horse manure and will report the pavement and drainage problems to Hampshire County Council. Residents were asked to email all concerns to the Clerk for action. 30/09 no emails received from residents. Layby footpath has been reported to HCC. Footpath Bakers Field-school was a lengthsman task but not completed. 01/10 footpath on layby reported to HCC. 01/10 drainage problems Longmoor Road reported to Highways.	Clerk
21.87 09/21	A member of the public asked why the costs of staffing had more than doubled since 2011. The Chair responded that the number of hours may be different and he will investigate and respond in writing.	Cllr Rodbert
21.93 09/21	Clerk would source a code of conduct training course for all councillors following a suggestion from the Deputy Monitoring Officer at EHDC. On agenda for discussion	Clerk
21.98 09/21	Defer appointments to the following vacancies until a new councillor is appointed: Transport & Traffic Working Group, Facilities Lead, Coryton Trust, Community Partnership meeting. December meeting agenda	Clerk
21.99 09/21	Seek quotes for required works following Julian Livingstone’s report.	Clerk
21.124 10/21	Write to pub owners to find out what is happening with the pub potentially being turned into a Thai restaurant 02/11 brewery have confirmed the pub will remain a pub with a different food offering	Clerk
21.131 10/21	Organise a village clean up day on 21 st November	Cllr Driver
21.132 10/21	Arrange community event on 11 th December	Cllrs Driver & Harris, Clerk
21.132 10/21	Write to Bishop of Portsmouth regarding permission for Carols by Candlelight at Old Church	Clerk
21.135 10/21	Arrange CFI consultation	Cllr Butler, Clerk

21.138 10/21	Old Church trees: <ul style="list-style-type: none"> a) To check with the working party if all ivy removal is complete b) To source additional mulch for the yew tree c) To consider newly planted trees as part of the Old Church strategy d) To obtain costs for a new tree survey including a separate survey on the yew tree 	Clerk
21.139 10/21	Playground: Arrange zip wire survey and get quotes for any other work identified in inspection report. Liaise with volunteer group regarding any work they could do.	Clerk
21.140 10/21	Cllr Harris to find out what's happening with electric car charging point at village hall	Cllr Harris
	Arrange to get war memorial cleaned (request from Peter Sutton) 01/10 contractors identified	Clerk

Appendix 2: Report from County Councillor

1. Parish Councils are invited to apply for climate change grants

Hampshire County Council is offering grants to make community buildings more energy efficient as part of its commitment to combatting climate change. Measures that could be funded include: solar panels, LED lighting, window replacements or insulation for buildings such as village halls and community centres.

The amount of funding available for any one project will depend on the overall level of demand, but there will be an absolute upper limit of £30,000 for any single organisation. Smaller grants are also available to undertake energy performance audits prior to any larger work taking place. For more information, visit:

www.hants.gov.uk/community/grants/grants-list/parish-town-council-investment-fund

Whilst we are on the subject of climate change, I would like to mention that the first HCC Annual Report on Climate Change was approved by the Cabinet on 12 October and highlights impressive progress across the board. It can be read here:

<https://www.hants.gov.uk/ClimateChangeAction2020-21>

2. HCC approves new Bus Service Improvement Plan

The Government published its Bus Back Better strategy earlier this year. £3bn of funding is available nationally for Counties and Regions who are able to successfully partner with the Department for Transport.

Hampshire is now in a strong position to bid for its share of this funding, thanks to the approval of our Bus Service Improvement Plan on 28 October 2021. HCC has worked with bus operators and engaged with business to understand the barriers to improved services and passenger growth.

The immediate challenge is to get bus journeys back to pre-covid levels. The BSIP includes headline targets as follows:

- Reduce average bus journey times across Hampshire by 4% by March 2025 and 9% by March 2030.
- Improve bus journey time reliability with 87% of services operating on time (between 1 minute early and 5 minutes late) from March 2025 onwards and 92% by March 2030.
- Assuming that bus passenger numbers will return to around 80% of pre-Covid-19 levels by the end of March 2022, we will recover bus passenger numbers to 100% of pre-Covid-19 levels by March 2023.
- Increase bus passenger numbers by 5% from 2022/23 levels over period April 2023 to March 2025 and 10% between April 2025-March 2030.
- Increase bus passenger satisfaction by 5% from a base of 89% in 2019/20 to 94% by March 2025.

For those who are interested and wish to read it I include a link to the BSIP here:

<https://democracy.hants.gov.uk/documents/s86267/Appendix.pdf>

In addition, earlier this year Councils outside London were granted powers by HMG to fine vehicles using bus lanes and bus-only turns. HCC has now adopted a new policy that will enable the County Council, as the local transport authority, to take enforcement action when unauthorised vehicles use bus priority measures.

3. Dissecting HMG's Autumn Budget

The Chancellor delivered his budget on Wednesday 27 October 2021. At this stage there is limited information on the detailed aspects of the announcements relating to Local Government and, as is usually the case, we will have to wait until December's Local Government Finance Settlement before we receive any detailed figures for the County Council. From what we can determine now, the overall picture seems mixed.

On the downside, the most significant announcement relates to the adult social care precept, which is expected to be set at a maximum of 1% per annum for the Spending Review period. This compares to our forecasts of 2% per annum meaning that by 2023/24 there is a shortfall in funding of £14m which will impact on our budget setting position for 2023/24 as we implement the Savings Programme to 2023.

More positively, Local Government in England will receive £1.6bn new grant funding a year, paid for three years (so £4.8bn in total). £200m of the £4.8bn total is funding for the Supporting Families programme. The Spending Review documents say the other funding will help resource items such as adult and children's social care. This £1.6bn a year is in addition to funding for the adult social care reforms which were recently announced, such as the cap on care costs (council funding for these reforms is £3.6bn over 3 years). No information has been published yet about how any of this funding will be allocated between councils. As mentioned above, we will know more in December.

4. Extra funding to create jobs, expand woodlands and protect trees

Action to get more trees in the ground, create more jobs and improve access to nature across the country has been stepped up with a new £6 million 'Trees Call to Action Fund'. Grants of £250,000 to £500,000 will be awarded to projects across England to create woodlands at a large scale and improve people's access to nature.

The fund will competitively allocate funding to up to 24 regional or national projects managed by partnerships of environmental charities, not-for-profit organisations, local authorities and protected landscape bodies.

Funding will be targeted at regions, activities and costs which are not supported by other government funding for trees, aiming to increase community understanding of and access to trees and woodlands, and boost efforts to increase woodland cover in areas that need it most. To increase the capacity and skills of the sector, the fund will also support projects to engage people with trees, create new jobs and develop skills and knowledge.

If any Parish Council would like to be part of a bid to the Trees Call for Action Fund, please let me know. I am sure that HCC, EHDC and SDNPA would all be interested in forming a partnership to make such a bid.

RUSSELL OPPENHEIMER

County Councillor for Petersfield Hangers

Appendix 3 : Clerk's Report

Funding for traffic calming

Hampshire Highways have written to the council to confirm that we have been awarded £10,000 of funding to be used towards traffic calming measures. The funding is from CIL contributions held by South Downs National Park. Highways will be requesting a meeting with us in due course to discuss how best the money can be spent.

Remembrance Sunday

The chair, Cllr Rodbert, will be laying a wreath at the forthcoming service this Sunday at St John's Church.

Meeting regarding Longmoor Ranges

The Defence Infrastructure Organisation have requested a meeting with Whitehill Town Council, Greatham Parish Council and Liss Parish Council to discuss proposed changes to byelaws. Cllr Crick has confirmed he will attend on the council's behalf.

The Greatham Inn

I was asked, at the last council meeting, to write to the pub's owners to find out what was happening about the suggestion the pub was going to be turned into a Thai restaurant. The following response was received on 25th October 2021:

Stonegate Pub Partners is a leased and tenanted pub company, and our publicans sign an agreement with us which allows them to rent the site from us and run their own pub business. As such, they operate as self-employed individuals and as a result we do not directly employ our publicans or their staff, and we are not involved with the day to day running of the sites.

As you may be aware, the Greatham Inn has experienced a challenging trading history in recent years and, despite the best efforts of a number of publicans, the current business model has been unable to attract enough regular local custom to sustain the business in the long term. We actively marketed the available tenancy for many months in the hope of finding an applicant with sufficient confidence in its future prospects, but the absence of genuine interest led us to reluctantly conclude that we might have to sell our freehold interest.

Fortunately, we have since been in discussions with an applicant who has the experience and conviction to develop the pub business further and, whilst this does mean that he will be introducing a new food offering, the pub will continue to trade as a village pub in the same way that it does now.

We have every confidence that the pub will continue to provide the same traditional welcome that the local residents have become used to and will remain a focal point for the local community, and I hope that you will support the new publican as and when he takes occupation.

Appendix 4: Financial Report

Financial Report as at 31st October 2021

The financial records as at 31st October 2021 are as follows:

Receipts 1st October to 31st October 2021 £0

Balances as at 31st October 2021

Current Account £12,753.27
Deposit Account £30,044.68
Total at bank **£42,797.95**

Earmarked Funds held

CIL fund £ 8,229.00
Community Engagement £ 500.00
NDP £ 1,000.00
Election costs £ 500.00
Tree works £ 40.00
S106 project £ 4,802.00
CFI Scheme £ 1,000.00
Total Earmarked Funds **£16,071.00**

General Reserves Balance **£26,726.95** **(total at bank less earmarked funds)**

Payment Schedule

Invoice Date	Payee	Description	Net Total	VAT	Total
		PAYMENTS MADE			
04/10/21	Nest	Pension September 2021	£60.06	£0.00	£60.06
25/10/21	HMRC	Tax/NI liability mth 7	£296.36	£0.00	£296.36
25/10/21	Clerk	Salary mth 7	£831.78	£0.00	£831.78
28/10/21	Nest	Pension October 2021	£76.81	£0.00	£76.81
		PAYMENTS TO BE MADE			
20/10/21	Petersfield Town Council	Grass cutting September 2021	£25.00	£5.00	£30.00
29/10/21	Steve Tilbury Consulting Ltd	Planning advice via HALC	£50.00	£0.00	£50.00
		TOTALS	£1,340.01	£5.00	£1,345.01

Signed by Chair of Meeting:

Date:

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Appendix 5: EHDC Complaint Response

Greatham Parish Council's Stage 2 complaint sent 01/10/21

Further to your letter of 26th May 2021, the parish council wish to raise a stage 2 complaint.

In particular, we note that your response did not contain answers to the questions raised in our original complaint.

I have set these out below although question 3 was in part been answered by the Temporary Stop Notice earlier this year.

1. Is the correspondence between EHDC and the applicant to advise that EHDC got the dates wrong and confirming they now have deemed consent going to be published?
2. What has EHDC formally told the applicant about permitted development rights?
3. What is EHDC's formal position on whether the applicant has permitted development rights as two planning officers have given conflicting information?
4. Why was the correspondence confirming deemed consent not published?
5. Where is the formal withdrawal of the decision notice for refusal?
6. How exactly did the failure in the SDNPA system happen? Was it an input error or a system error? Who was overseeing the system and were there any checks in place?
7. When (redacted) says in her email of 11th May that the system has now been changed, what system has changed and how? And is this a control process change or a technical change?
8. How can we be sure that this kind of failure will not happen again?
9. Can you tell us all the other applications this has affected?
10. Why did the Planning Officer not contact Greatham Parish Council to update them on the change of status of the application to deemed consent?

Additionally, we would also like to strongly complain about the request made to residents of Greatham to provide evidence of occupation of the site by the applicants by providing photographs etc. Residents were very concerned about being asked to effectively 'police' the sight and felt that this should be done by the planning authority.

I look forward to receiving your full response to our questions above.

Response from Simon Jenkins, Director of Regeneration & Place, EHDC, dated 25/10/21

I write in response to the Stage 2 Complaint sent to Mark Webb and the SDNPA. I answer your questions in the order set out in your email below.

1. There is no decision notice relating to Deemed Consent, so there is nothing to publish.
2. The Council has not advised the applicant of his PD rights. I gather he has a planning agent who is providing him with that advice.
3. I have reviewed this situation and have to go with the correct advice. The proposal has deemed consent as the prior approval was not determined within the correct time. However, there are conditions set out in the 'General Permitted Development Order' related to this and it has been established that the applicant does not meet those requirements. Work on the barn has, therefore, ceased and the foundations removed.
4. As 1. above.
5. The application has deemed consent. The notice of refusal was not the correct decision; hence it was withdrawn from the web site.
6. I understand that the error was due to way the system counted days. The day of receipt of a prior approval application should have been day 1, not day 0. This error, once realised, was immediately corrected on the system, and all other time limits checked to see they were also correct. The IT system is overseen by the SDNPA and EHDC are required to use that system as part of the contract we have for dealing with SDNP applications.
7. The system is the SDNP Planning IT system, used across the NP area by the NPA and Host Authorities doing work on behalf of the NPA. The change was carried out by the NPA by their Technical Support Officer.
8. The SDNP have checked the system for all date limited application types to ensure all the days are correctly counted. There should be no further errors in the dates as a result.
9. I am not aware of any other applications having been affected.

10. There was a significant amount of correspondence going on at the time regarding numerous matters on this site. It was an oversight that the PC was not included in this, for which I apologise.

The Council has asked for evidence from neighbouring properties as my officers cannot be viewing the site at all times. Before Enforcement Notices can be served, the Council must be sure that it is expedient to take action, as if a notice is issued without that evidence having been gathered, the notice can be quashed at appeal.

It is not unusual for neighbours to be asked to help in such instances, as they can keep a better record of the comings and goings at a site that an officer parked nearby for a few hours. Resources are scarce and we have to spread the officers through the District to deal with planning complaints and other investigations.

I trust that this answers your questions and I apologise for not keeping the Parish Council in the loop.

Appendix 6: Neighbourhood Development Plan

Introduction

This document describes the current status of our Neighbourhood Development Plan (NDP), and the options moving forward and various facets of how we might approach a Village Design Statement (VDS). The agenda item is to discuss options around proceeding with one or both of these initiatives.

Recap on what is an NDP and what is a VDS

Neighbourhood planning is a right for communities introduced through the Localism Act 2011. Communities can shape development in their areas through the production of Neighbourhood Development Plans, Neighbourhood Development Orders and Community Right to Build Orders.

Neighbourhood Plans become part of the development plan and the policies contained within them are then used in the determination of planning applications. Neighbourhood Development Orders and Community Right to Build Orders allow communities to grant planning permission either in full or in outline for the types of development they want to see in their areas.

Policies produced cannot block development that is already part of the Local Plan. What they can do is shape where that development will go and what it will look like. In practise, NDPs can be used to identify sites for future development so long as they are compliant with the SDNP Local Plan. Such sites would be in addition to that identified in the Local Plan.

NDPs have some consultancy funding associated with them but have quite a time consuming design and consultation process associated with them, as compared to a VDS. However, a VDS has a lower status in the planning hierarchy.

Village Design Statements should be used by communities who want to influence the design of future development in their town or village, but do not wish to undertake an NDP, principally as they do not wish to designate sites.

Village Design Statements are used to identify and analyse local character so that future development is more in harmony with its setting and contributes to the conservation and improvement of the local environment. They are eligible for adoption as Supplementary Planning Documents, at which point they become a material consideration and are used to ensure that applications contribute to local distinctiveness, and ensure local materials and design are incorporated into new development.

I have attached some examples of VDS' and more can be found here. <https://www.southdowns.gov.uk/planning-policy/neighbourhood-planning/village-design-statements/>

Status

Our NDP boundary has been consulted on and designated by the SDNPA. An initial working group was appointed, and some work completed. However, since the advent of COVID in January 2020 no further work has been done on progressing the Greatham NDP.

It has become clear that with the host of competing priorities for the time of both parish councillors and the clerk to the council, completing a NDP would impact other activities. In addition, in replying to many planning applications the Council has already built up a significant body of examples it can draw on when being consulted.

In addition, we should be aware that it now seems unlikely that we would be able to complete the NDP within the term of the current council.

Options

In the light of the status of our NDP, the primary options are:

1. Complete the NDP.
2. Cancel the NDP and undertake the less onerous VDS.
3. Postpone the NDP and undertake a VDS with the potential for that to feed into an NDP at a later date.
4. Not complete either the NDP or a VDS.

The advantages of a VDS is that it is a less complicated document and it would allow us to focus on ensuring that we have captured the views of the council and residents for future planning use, particularly if adopted as Supplementary Planning Documents.

Approach

If we decide to do a VDS (options 2 or 3), the following would be a suggested approach.

Given that a VDS is a significantly less complicated document than a NDP it probably does not require a feasibility study. Much of the work the planning committee have already done, identifying design characteristics of Greatham, identifying policies in the Local Plan that are frequently quoted in planning submissions, and connecting that to a village vernacular could be repurposed towards a VDS. Also, work that members of the public have done and detail contained in the Cove homes review of Greatham would be useful.

The approach could be that that the council agree it's a good idea to do a VDS and appoint a working group to do the work. This suggested WG could take the form of 1 or 2 councillors and 1 or 2 residents although there is no limit. We could also appoint smaller working groups to work on particular sections of a VDS such as green spaces, housing, design etc. We currently have residents engaged in a variety of planning matters and perhaps we might want to tap into that group for willing volunteers.

If this approach is adopted, I suggest that Terms of Reference are drafted for discussion in the December council meeting.

Next Steps

We have a community event in December, and this may be a good time to display information about a VDS and potentially recruit volunteers to join a working group for a start in January.

Cllr Mark Rodbert, 4th November 2021

Appendix 7: Right of Way/Permissive Path

The council approached Hampshire Countryside Services for advice relating to the feasibility of adding two new sections of bridleway to create a more direct, completely off road, route to Liss whilst also opening up a new village circular walk and improving the Shipwright's Way. The start of one section begins directly adjacent to the proposed development of the nursery site.

Maps have been sent as separate documents.

Hampshire Countryside Services have advised that Greatham Parish Council would need to secure the landowners agreement to create a path.

The landowner could agree either to officially dedicate the routes as a Right of Way, in which case a Right of Way would come into existence and the public would have unlimited access and the route would appear on the Definitive Map and Statement and other mapping such as Ordnance Survey maps.

The other option is a more informal agreement in which the landowner agrees to create a permissive path, this can be formally recorded by entering into an agreement with HCC, or a more informal arrangement where notices are displayed locally etc. This is generally more appealing to a landowner than dedicating a RoW as it allows them more control over how the route is used – they can stipulate certain conditions about its use and have the right to withdraw access.

The Traffic & Transport Working Group are seeking the agreement of the Council to agree to them speaking to the landowner to make enquiries regarding his willingness to agree to any new access across his land.

Appendix 8: Parish Event 11th December

In the absence of the opportunity to hold an APM in 2020 or in 2021, the PC would like to agree to bring the community together over the coming months.

The purpose of the event is to bring together groups in the village, to say thank you to those who have supported village life, and to provide information about the activities of the parish council over the last two years.

Format

A small pre-Christmas event for councillors to communicate with residents about what they have been doing over the last 2 years by way of an annual report, posters displaying current projects, and a consultation on traffic calming measures. We can also launch the food bank collection point in the Old Church, and will have storytelling for children and refreshments for adults and children. This would also be a lovely opportunity to share photos from Tricia Porter's photo book, and have people buy copies if they'd like to. Councillors can hold an informal drop-in session for residents to raise any questions/concerns.

Displays could include the Old Church, neighbourhood development plan/village design statement, other current projects.

Costs associated with event

- Storyteller costs (estimated around £85)
- Wine, mince pies and children snacks (£150)
- Display boards (£50)

Decisions to be made by council

- Approval for costs up to £350

Timings

Village Hall, 2-5pm, 11th December

Actions

- Buying food and drinks
- Set up on the 11th December
- Confirming storyteller
- Publicising session – making poster, doing social media posts, email list
- Requesting thank yous
- Volunteer statement
- Create a sign-up sheet for communications
- Volunteering lists
- Create thank yous
- Invite G15 folks (and any other local groups) – would you like to come along and do a display (or run an activity?)
- Invite Greatham Stitches
- Produce annual report to hand out at event
- Produce consultation documents for CFI and any other projects
- Produce documents for display detailing council projects achieved

Report prepared by Community Event working group (Cllrs. Driver & Harris, Clerk)