

Greatham Parish Council
Minutes of Council Meeting
held on Wednesday 9th February 2022, 8pm

Present Cllr T Butler, Cllr T Driver, Cllr T Godby, Cllr S Harris (Chair), Cllr O Rook

Also present Jane Ives, Clerk to Parish Council
3 members of the public

21.240 Chairman's Announcements: Cllr Harris advised that as Vice Chair of the Council she would be chairing the meeting in the absence of Cllr Rodbert.

21.241 Apologies for absence: Cllr A Crick, Cllr M Rodbert.

21.242 Declarations of Interests: None.

21.243 Council Meeting Minutes: It was **RESOLVED** to approve the minutes of the Parish Council meeting held on 12th January 2022. **Proposed: Cllr Driver. Seconded: Cllr Butler.**

21.244 Update on actions arising from previous meetings: The Clerk provided an update on current actions and the updated list is at Appendix 1.

21.245 District Councillor's Report: No report received.

21.246 County Councillor's Report: The report was noted (Appendix 2).

21.247 The Chair adjourned the meeting for Public Questions:

A member of the public asked if the council had any update on the roadworks/road closure. Cllr Rook provided an update to suggest they would be there for another few weeks.

A member of the public asked whether meeting times could be changed to start at 7.30pm, perhaps during wintertime. The clerk advised that meeting dates/times would be discussed at the annual meeting in May.

A member of the public asked about the increase in the precept to cover the costs of the Old Church. Cllr Harris suggested that the ongoing preservation of the building is a concern.

A member of the public had emailed the council about 'doughnutting' taking place at the Digby Way roundabout. The Clerk will report this to Highways.

A member of the public had emailed the council about the lack of street lighting in the village but councillors did not feel this was a problem.

A member of the public had emailed the council about overflowing litter bins. The Clerk will ask the resident to give specific instances of this and councillors will monitor.

A member of the public had emailed the council about the yew tree at the Old Church and asked if a specialist survey would be carried out and questioned the mulch situation. This was on the agenda for the meeting and would be discussed later.

Meeting reconvened

21.248 Clerk's Report: The report was noted (Appendix 3).

21.249 Financial Report: The Clerk reported the financial records as at 31st January 2022 as follows:

Receipts 1st January to 31st January 2022 £0

Balances as at 31st January 2022

Current Account	£ 5,197.93
Deposit Account	£30,248.84
Total at bank	£35,446.77

Earmarked Funds held

CIL fund	£ 8,229.00
Community Engagement	£ 500.00
Tree works	£ 500.00
S106 project	£ 4,802.00

CFI Scheme £ 1,000.00
Total Earmarked Funds £15,031.00

General Reserves Balance £20,415.77 (total at bank less earmarked funds)

21.250 Payment Schedule: It was **RESOLVED** to approve the following payments:
Proposed: Cllr Driver. Seconded: Cllr Godby.

Invoice Date	Payee	Description	Net Total	VAT	Total
		PAYMENTS MADE			
21/12/21	HMRC	Tax/NI liability mth 9	£188.62	£0.00	£188.62
21/12/21	Clerk	Salary month 9	£676.76	£0.00	£676.76
24/01/22	HMRC	Tax/NI liability mth 10	£188.62	£0.00	£188.62
24/01/22	Clerk	Salary month 10	£676.76	£0.00	£676.76
19/01/22	Nest	Pension contributions month 9	£60.06	£0.00	£60.06
27/01/22	Nest	Pension contributions month 10	£60.06	£0.00	£60.06
		TOTALS	£1,850.88	£0.00	£1,850.88

21.251 Grant Applications: It was **RESOLVED** to approve the following grant applications:

St John's Church £250. The council were pleased to note that the church have plans to support diversity. As the grant awarded is less than that applied the Clerk will write to remind the church that they are invited to attend GVEC and raise funds.

CAB £0

GVEC – Queen's Platinum Jubilee Celebration event, £1,000.

Prop Cllr Rook. Seconded Cllr Driver

21.252 Asset Register: It was **RESOLVED** to approve the asset register. **Proposed: Cllr Rook. Seconded: Cllr Godby.**

21.253 Annual Parish Meeting: It was agreed to hold the APM on Saturday 9th April, 6pm. A working group consisting of the Clerk, Cllr Driver and Cllr Harris was appointed to make the necessary arrangements.

21.254 Annual Meeting: The new date of Wednesday 18th May was noted.

21.255 Village Gateways: It was **RESOLVED** to approve the revised costs for village gateways of £2,280 to included 4 x 10cm oak posts and installation. The contractor is JK Engineering (previously approved) and the gateways are funded from S106 contributions from the SDNPA. **Proposed Cllr Rook. Seconded: Cllr Butler.**

21.256 Parish Council Trees: The Clerk's report was noted.

It was **RESOLVED** to appoint ArbSpec Consultancy to carry out a survey on all parish owned trees at a cost cost of £315. The survey would include advice about the ancient yew tree future management, mulch for the yew tree and advice on the management of the tree saplings planted in the churchyard in recent years.

Proposed: Cllr Driver. Seconded: Cllr Butler.

21.257 Planning application ref: SDNP 21/06098/TPO Land North of Benhams Lane, Greatham

Advice had been received from the parish Tree Warden and **NO OBJECTION** was **RESOLVED**.

Proposed: Cllr Rook. Seconded: Cllr Driver.

21.258 Village Design Statement Working Group Terms of Reference: It was **RESOLVED** to approve the terms of reference. **Proposed: Cllr Rook. Seconded: Cllr Driver.**

21.259 Wildflower Verges: It was **RESOLVED** to appoint Phil Beenham to cut the wildflower verges to include the village green at a cost of £195 per year (2 cuts per year). **Proposed: Cllr Driver. Seconded: Cllr Rook.**

- 21.260 Wildflower Verges:** It was **RESOLVED** to apply to Hampshire County Council for an additional cultivation licence for the verge at the Petersfield Road/Longmoor Road junction at a cost of £133 with associated cutting costs of up to £100 per annum from grass cutting budget.
Proposed: Cllr Harris. Seconded: Cllr Driver.
- 21.261 Old Church Vision/Strategy:** It was agreed that the council use the framework as noted in the draft document to produce the strategy for the Old Church.
- 21.262 Working party for Old Church Vision/Strategy:** It was **RESOLVED** to appoint Cllr Rodbert and Cllr Rook to the working party. Terms of Reference for the group will be brought back to council for approval at the next meeting. **Proposed: Cllr Butler. Seconded: Cllr Harris.**
- 21.263 Donations for Old Church:** It was **RESOLVED** to add a donate button to the website for online donations.
- 21.264 Telephone Box:** The council had received an offer from SE Water who are currently carrying out repairs in Greatham to install a base for the telephone box. The Clerk is awaiting permission from Hampshire Highways and would now escalate this to Cllr Oppenheimer.
- 21.265 20 is plenty campaign:** It was **RESOLVED** to support the 20's Plenty for Hampshire campaign and write to Hampshire County Council with the following:
To call on Hampshire County Council to explore the possibility of implementing a 20mph limit across the county.
To request that the county:
- a) Makes 20mph the default speed limit on streets throughout Hampshire in places where people live, work, shop, play or learn, leaving 30mph as the exception on those roads, where full consideration of the needs to vulnerable road users allows a higher limit; and
 - b) Allocates a ring-fenced amount from public health, sustainability and transport budgets to enable 20mph to be implemented county-wide within 5 years.
- It was RESOLVED to extend the meeting by 30 minutes as it had now reached 1.5 hours.***
Proposed: Cllr Rook. Seconded: Cllr Driver.
- 21.266 SDNPA Consultation Self Build and Custom Housebuilding Register:** It was **RESOLVED** to support the principle of a local connection test. **Proposed: Cllr Butler. Seconded: Cllr Harris.**
- 21.267 Reports from representatives of Organisations, Outside Bodies, Working Parties, Leads & Groups:**
Cllr Harris reported that the Village Hall Trustees will shortly be arranging for lines to be painted in the car park which will hopefully help to alleviate the parking issues.
- 21.268 Items for next agenda:** Terms of Reference for Old Church Vision/Strategy working group, Traffic Management Survey, Petersfield Road closure (Traffic Working Group will put forward a report)
- 21.269 Date of next meeting: Wednesday 9th March 2022, 8pm**

Meeting closed 9.42pm

Appendix 1: Action List

Minute ref	Action	Who
2020/21	Bridleway 11 funding – discuss funding improvements at a council meeting potentially sourcing from Parish Partnership Fund	Clerk/All
2020/21	HCC Traffic Study – ask HCC to continue study after lockdown 02/02 HCC Strategic Transport Team are reviewing study	Clerk
2020/21	Telephone box – liaise with neighbours & relevant organisations such as EHDC to see if planning permission is required. Services underground need to be investigated and marked up. The panes in the telephone box need to be replaced. 05/01 no planning permission required. 02/02 SE Water offered to set plinth; waiting for Highways approval.	Clerk
21.39 07/21	Bench in Bakers Field is rotten and needs work/replacement	Clerk
21.39 07/21	The school had emailed the Council seeking help with parking as the pub car park could no longer be used. The Traffic Working Group will contact the school to see if any assistance can be given with their park and stride scheme.	Traffic WG
21.39 07/21	A member of the public commented that parking spaces for the school drop off are available at Eurotec. She also commented that some parents park in Bakers Field but can cause a nuisance by parking near the junction of Petersfield Road.	Traffic WG
21.39 07/21	Concerns raised about school parents parking on the no parking area in the village hall car park. Cllr Harris reported that lines would soon be painted in the car park.	Traffic WG
21.39 07/21	A member of the public informed the council of a recent accident at the Longmoor roundabout where a car had overturned. Cllr Rook noted this was in Whitehill & Bordon parish and not Greatham. Cllr Cheesman was aware of a second accident and would forward details to the Clerk. The Council will report their concerns to Highways.	Traffic WG
21.39 07/21	Concerns raised about the parking at Bakers Field near the bungalows. The Traffic Working Group would investigate.	Traffic WG
21.42 07/21	FOI - Councillors recommended that a disclosure log containing information that was in the wider public interest should be published.	Clerk
21.42 07/21	Councillors recommended that a working group is formed consisting of the Clerk, Cllr Crick and Cllr Harris to clarify how the disclosure log will work and to make decisions on future freedom of information responses and whether they should be published.	Clerk/Cllr Crick/Cllr Harris
21.48 & 21.100 07/21	Village gateways – source oak posts and advise supplier that design B had been selected. Get costs for installation and bring back to Council. 30/11 Contractor will be in contact to arrange site meeting. 02/02 Feb agenda item	Clerk
21.51 07/21	Tree survey outstanding works – OCWG to complete works by end of September 30/11 no further update from working group, 02/02 no further update	Clerk/OCWG
21.87 09/21	A member of the public raised a question about an email from the parish council relating to management of the Old Church and interaction between the PC and the working group which he didn't feel is working well. The Chair advised that the council will respond in writing and will liaise with the working group. 30/11 waiting for dates for a meeting	Clerk/Council
21.99 09/21	Seek quotes for required works following Julian Livingstone's report. 09/02 2 x quotes awaited	Clerk
21.138 10/21	Old Church trees: a) To check with the working party if all ivy removal is complete Work not done b) To source additional mulch for the yew tree 02/02 Feb agenda item c) To consider newly planted trees as part of the Old Church strategy d) To obtain costs for a new tree survey including a separate survey on the yew tree 02/02 Feb agenda item	Clerk
21.139 10/21	Playground: Arrange zip wire survey and get quotes for any other work identified in inspection report. Liaise with volunteer group regarding any work they could do.	Clerk

21.167 11/21	Transport & Traffic WG to approach landowners re permissive footpath/right of way 08/12 TB has approached landowner and will report back	Cllr Butler
21.172 11/21	The Clerk to provide code of conduct training for all councillors 08/12 dates to be arranged after Christmas	Clerk/All
21.207 12/21	Reapply for CIL funding for renewal of playground 05/01 Playground WG to action by end February	Playground WG
21.220 01/22	Report issues to Highways with grass verge on corner of Church Lane and posts outside a property on Petersfield Road.	Clerk
21.225 01/22	Add Cllrs Crick & Godby to the bank mandate	Clerk
21.226 01/22	To carry out the outstanding actions on the Risk Management Schedule	Clerk
21.247 02/22	Write to Highways re doughnutting at Digby Way roundabout	Clerk
21.260 02/22	Apply for HCC cultivation licence for verge opposite Longmoor Road junction	Clerk
21.263 02/22	Make arrangements to add a donate button to website, including opening PayPal account	Clerk
21.264 02/22	Chase Highways and escalate to Cllr Oppenheimer the installation of the phone box	Clerk
21.265 02/22	Write to HCC re 20's Plenty campaign	Clerk

Appendix 2: Report from County Councillor

1. Government response to Landscapes Review

I usually put National Park items at the end of my report; but this month something very important has happened so I am putting it at the front! The Government published its response to the Glover Review of Protected Landscapes on 15 January 2022. The response can be read at this link:

<https://www.gov.uk/government/publications/landscapes-review-national-parks-and-aonbs-government-response/landscapes-review-national-parks-and-aonbs-government-response>

Of particular interest to Parish Councillors in Petersfield Hangers Division is a long section in the Government response relating to the protection of Green Lanes in National Parks. I was very pleased about it and hope you will also be pleased. I have included it in full below:

Some country public rights of way and unsealed unclassified roads known as ‘green lanes’ allow for the legal recreational use of motor vehicles. Whilst many users make use of these rights in a responsible way, we have become increasingly aware of damage and disturbance caused by excessive use of off-road motor vehicles on some unsealed routes. This can result in impacts on local wildlife, the special qualities of an area e.g., tranquillity, and make the route less accessible for other users such as those on foot, bicycles, horseback, or in vehicles used by disabled people. In protected landscapes, these impacts could undermine the statutory purposes of the area.

We are also aware that these unsealed routes often provide essential vehicular access for local residents and businesses, and recognise that many people enjoy using motor vehicles responsibly on green lanes without causing damage or disturbance. Vulnerable groups such as disabled or elderly people are also likely to be particularly reliant on vehicular access in rural areas including via community transport.

We therefore would like to explore the options available for protecting our green lanes while maintaining most public and private access rights, particularly for residents or businesses. This could be achieved by giving greater discretion for National Park Authorities and local highway authorities to use existing powers to restrict use on a case-by-case basis. Alternatively, the government could consider restricting the use of certain motor vehicles on unsealed roads through legislation, but only if this could carefully balance the needs of all users including motorised vehicle users, horse riders, cyclists and walkers, whilst also protecting private access rights.

The response goes on to say that the Government will consider giving National Park Authorities enhanced powers to make Traffic Regulation Orders and Public Space Protection Orders. This would be welcome.

I believe that the Government plans to strengthen the statutory purposes and create a National Landscapes Partnership are also to be welcomed.

There is now a public consultation on the response which runs until 9 April. I would encourage Parish Councillors to consider making collective PC responses as well as individual responses to the Government. We have an opportunity here to highlight the damage done to our byways by vehicles and to encourage the government to make good on its intention to give NPAs more powers to protect green lanes. You can respond to the consultation at this link:

<https://consult.defra.gov.uk/future-landscapes-strategy/government-response-to-the-landscapes-review/>

2. BOATs

Following on from the above, Members of the National Park Authority discussed BOATs at a workshop on 27 January. This was an important milestone. The specific problems in East Hampshire (chalky lanes, population density) have been understood and acknowledged. The relevance of this issue to the SDNPA’s statutory purposes (to conserve the park and to safeguard access) have been explained. The relevance to the duty to communities has also been appreciated.

I spoke about BOATs in the morning because I had to depart for a Decision Day but I believe my contribution had an impact. The key points I made were the SDNPA can act: it has the power to make TROs and it has the right skills to ensure that the correct admin procedures are followed and that the signage and gate features installed are appropriate to the setting. I also explained why the County Council does not have the resources to fix this issue due to funding demand pressures in social care and children's services and inflation.

The outcome of the workshop was that a paper would come to a public meeting of the SDNPA either in March or May. I look forward to having a full, transparent discussion on this issue with other Members and will report back again after that.

3. Motorbike Noise and Nuisance Parish Forum – reporting back

On 13 January Police and Crime Commissioner Donna Jones hosted a Parish Forum to set out the plans to tackle motorbike noise on roads in East Hampshire. Thank you to all who attended. The two key measures to report on are;

- Two sets of Average Speed Cameras will be placed on the A272 and A32 at the approach to the Meon Hut.
- During the Summer season, prominent signs saying “Meon Valley – Keep Noise to a Minimum” will be displayed along the length of the A272 and A32.

In addition, the police will be undertaking enforcement across East Hants using new tactics such as unmarked police bikes with cameras to record offending. There will also be publicity campaigns on social media to improve compliance.

It is hoped that this package of measures will start to reduce the attractiveness of the area to inconsiderate bikers and will encourage more responsible driving by those bikers that do continue to come here. At the meeting it was agreed that District Councillors will explore the use of Public Space Protection Orders to tackle noisy bikers in our area. We will be taking this forward.

4. Non-crete bollards

I was surprised and pleased by the national coverage for my non-crete bollards initiative. Instead of ghastly concrete, the bollards are made from an eco-friendly sugarcane-based plastic. This reduces carbon emissions involved in concrete production. Carbon is also captured by the sugarcane as it grows. This is a UK first and it was picked up by the Times, the Telegraph, Daily Mail and BBC. We are trialling the bollards across Hampshire.

5. Mast in Hawkley

The new EE mobile phone mast in Hawkley has been commissioned. I believe that this has improved mobile phone coverage in the Hangers area for both the EE and O2 networks. It also means that mobile broadband over the 4G network may become a good option for those rural houses awaiting better fibre broadband.

6. Highway Code Changes

The changes to the Highway Code, which came into effect last Friday, are good news for our area. Many of our country lanes are regularly used by pedestrians and cyclists. It is welcome that these road users will now be at the top of the hierarchy and motorists will be obliged to give way to them. To avoid confusion and confrontation it is important that motorists understand the changes and adjust their driving habits.

Parish Councils may wish to consider publicising the changes to the Highway Code in their newsletters to raise awareness. The full changes can be read here.

<https://www.gov.uk/government/news/the-highway-code-8-changes-you-need-to-know-from-29-january-2022>

7. Queen's Golden Jubilee celebrations

Hampshire County Council is putting in place plans to celebrate the Queen's Platinum Jubilee this year. These will provide opportunities for residents across the county to participate, including through schools, libraries, care

homes, and outdoor sites. The primary focus is during the extended bank holiday weekend of Thursday 2 to Sunday 5 June 2022. Two initiatives I would like to highlight are:

- The Queen's Green Canopy in Hampshire – a £0.5million initiative to support tree planting in line with the County Council's wider climate action plan. Advice, guidance, and practical support will be made available to assist schools, organisations, and communities to plant successfully – with the right tree in the right place across Hampshire, and during the planting season (October-March). Activity will include a new woodland at River Hamble Country Park. Commemorative trees will also be planted at Queen Elizabeth Country Park.
- Licoricia statue in Winchester – a life-size bronze statue of Licoricia, an influential medieval Jewish woman, will be unveiled outside The Winchester Arc (formally Winchester Discovery Centre) on 10 February marking the start of Hampshire's Platinum Jubilee programme. This will be a major interfaith event, a key theme of the Jubilee. The County Council is supporting the Licoricia of Winchester Appeal Trust to develop educational materials about Winchester's medieval Jewish community, its role in society and its royal connections, and to promote religious tolerance and understanding.

RUSSELL OPPENHEIMER

County Councillor for Petersfield Hangers

Appendix 3: Clerk's Report

EHDC grants for Old Church

As agreed at the last Parish Council meeting, I have contacted EHDC to seek funding of £1,000 towards maintenance of the Old Church.

I approached Cllr Davies and he has agreed an amount of £1,000. Additionally, I approached Cllr Carew for a grant for the same and he has very kindly set aside £800 as he had previously promised monies towards the wildflower interpretation boards and these have since been funded by the SDNPA from S106 contributions.

The grants are subject to agreement by EHDC as they are for maintenance of the Old Church and not capital spend but I am working with them to seek approval.

If successful we will therefore be awarded £1,800.

Whitehill Traffic Management Study 2013

The council have previously been made aware of this study that was carried out in 2013 in response to the impending large scale development of Whitehill. The study looked at all the surrounding villages to assess traffic impacts and mitigation proposals were put forward I have written to the Clerk at Kingsley PC as they have recently had traffic calming measures installed to the value of £80,000. She has confirmed this was fully funded by Hampshire Highways using CIL funds associated with the Whitehill development.

I have since written to Hampshire Highways and Cllr Russell Oppenheimer to try to establish whether Greatham could apply for funding for additional traffic calming. Highways have not yet responded to me directly but Cllr Oppenheimer has provided the following response:

The Travel Planning Team has informed me that HCC's position has not changed since their response to the email received from me, following your email dated 7 October 2019 in which I raised traffic issues on your behalf.

I am informed that, since Covid-19, traffic counts have shown a reduction in traffic numbers on the A325 south of Whitehill & Bordon below pre-Relief Road and development occupation levels. Given the societal changes in travel patterns anticipated, HCC predict lower traffic numbers in general, although it is likely to be a couple of years or so before they can identify a pattern. Furthermore, the intention of the TMS is to focus traffic onto the most appropriate roads i.e. the main A and B roads, hence the reason for works on the B3004 Kingsley which has been in development for some time. HCC will continue to take an evidence-based approach, as mentioned previously, to selecting the communities / routes where the focus will be on directing funding to actual impacts associated with Whitehill & Bordon and not residual issues already evident in local communities.

The Traffic Planning Team point out that, unlike Kingsley, Greatham has a number of traffic measures, such as build outs and give-ways along Petersfield Road which have an impact on driver behaviour and our records show that the Greatham area suffers no proven injury accident problems along Petersfield Road itself.

In addition, Joe Folland, whom I am informed has recently been contacted by the yourself, is currently working on the development and delivery of a CFI scheme in the village in which further traffic measures are proposed. The scheme is still in its relatively early stages, although funding (£10,000) has been agreed with SDNPA for this scheme.

I understand a year or two ago, Ian Janes, HCC Traffic Management had some correspondence/discussions with the Parish Council regarding Speed Limit Reminders (SLRs) in the village which included a number of sites along Petersfield Road. I look forward to discussing the traffic issues with the Parish Council at a future meeting.

At the same time, I have written to Hampshire Highways about the previous ad hoc traffic study that took place in 2019 and asked whether the additional surveys could take place. I am awaiting a response but would suggest that this is the subject of a future council meeting so that these matters can be taken forward.

Village Gateways

I met with the contractor, JK Engineering, who is supplying our village gateway signs to look at sizes and posts. Cllr Harris and Godby kindly attended and we reviewed the mock up sign that the contractor brought along and agreed that it was suitable. It matches the size of the Hawkley sign. We agreed that 10cm oak posts should be used and the signs should be mounted on posts that were 110cm height above ground.

The agenda item this evening is to agree the additional costs of the oak posts. The design was agreed previously so we can proceed if the costs are now signed off.

