

Greatham Parish Council
Minutes of Parish Council Meeting
held on Wednesday 17th January 2024, 6.00pm

Present Cllr R Lafferty (Chair), Cllr C Rudd, Cllr A Cheesman, Cllr S Pond, Cllr SJ Bartlett (acting as temporary clerk)

Also present : 7 residents and Cllr Kirsty Mitchell and Cllr Mike Steevens

24.01 Chairman's Announcements : None

24.02 Apologies for Absence : Cllr Oppenheimer

24.03 Declarations of Interest : None

24.04 Approval of Minutes : It was **RESOLVED** to approve the minutes from the Parish Council Meeting held on the 13th December 2023. The Chairman will sign these after the meeting ends.

24.05 Matters arising from last council meeting:

Ham Barn and Snailing lane clean up works will be done once the required approvals are in place.

Apple Pie Depot planning application will be put in for consideration soon.

Head teacher at Greatham School will be approached by the District councillors with a view to holding a joint meeting to discuss the parking issues. Maybe could run a school bus as a trial.

24.06 Report from District Councillors :

Noted as Appendix 2.

24.07 Report from County Councillor :

Cllr Oppenheimer was not able to attend the meeting, so a written report was provided. Noted as Appendix 3.

24.08 The Chair adjourned the meeting for public questions:

A resident has requested that the Terms of Reference for the working group looking at the parish priority statement be completed as an urgent matter. Don Jerrard offered to help with the wording and was thanked for his support. A meeting will be scheduled to include Don, SJ, Ron and Sally if possible.

A resident asked if Cllr Oppenheimer could be engaged to look at the A3 exit junction at Longmoor when travelling south. It is very dangerous due to its design and construction and there was another recent accident. Clerk to contact.

A resident commented that a number of vans are parked outside the Greatham Inn where there is little street lighting, making them a hazard at night when visibility is diminished. Again this will be passed to Cllr Oppenheimer as highways issue.

A resident asked if additional work could be carried out on Footpath 9. It is proving to be almost impassible in certain weather conditions. Maybe additional ground works are needed and grant funding could be sought.

There is ongoing concern about fly tipping in and around the village, the parish council have advised that they will keep a watching brief on this.

The River under the road at the Longmoor and Petersfield Road junction needs maintenance post the flooding. The parish council will continue to chase Southern Water.

A resident requested that the car parking situation be addressed in Bakers Field. There is not sufficient space for all the vehicles and they end up parking on verges which creates issues for pedestrians.

A resident suggested that as the clerk is not a paid position at present that any training requirements be funded by the council. The parish council thanked the resident for their support and suggestion.

Meeting reconvened

24.09 Parish Council Finances / Administration :

- a) **Clerk’s report** : see appendix 4
- b) **Finance Report** : see appendix 5.
- c) **Payment schedule** : see appendix 6. It was **RESOLVED** to approve the payment schedule, **proposed by Cllr Lafferty and seconded by Cllr Cheesman.**

24.10 Budget 2024/25: It was **RESOLVED** that the budgeted amount of spend for the fiscal year 2024/2025 will be £26,542.00. This includes £10,000 of Ear Marked Reserves. Proposed by Cllr Lafferty and seconded by Cllr Pond. A detailed breakdown of the budget by cost centre is in Appendix 7.

24.11 Playground. It was **RESOLVED** that a final version of the new playground layout has been approved by the Parish Council, and the associated cost of £109,000 excluding VAT for the build cost. The parish council reviewed all costs and had a detailed meeting with the preferred supplier. It was **RESOLVED** that the clerk should check if planning permission is required, and apply if necessary, and to also call down the CIL funding from SDNP to fund the project. **Proposed by Cllr Lafferty and seconded by Cllr Cheesman.**

The clerk will look at date options for the start of the project, and plan an opening event with the inclusion of local dignitaries if possible.

24.12 Planning and TPO Applications received :

Reference	Address	Proposal	Consultation expiry Date
SDNP/23/05126/HOUS	Le Court, Red House, Selbourne Road, Greatham, Liss, Hants GU33 6HL	Single storey workshop	1 st February 2024
SDNP/23/05240/TCA	Village Green, Petersfield road, Greatham, Liss GU33 6HD	Tree works for TPO trees within the Old Church Graveyard.	15 th January 2024

It was **RESOLVED** that the following responses be made in respect of the above planning applications :

- SDNP/23/05126/HOUS : No objection.
- SDNP/23/05240/TCA : No objection subject to the Arboricultural office report.

24.13 Items for next Agenda :

- Discussion of the Grant request for GVEC summer event.
- Discussion of the request for support for maintenance on the Zip Wire.
- Working group terms of reference.

24.14 Date of Next Meeting : Wednesday February 17th 2024, at 7.30 pm

The meeting closed at 18.54 pm

Signed (Chairman)

Date

Appendix 1 : Previous Meeting actions arising

- GPC have been regularly checking for updates with regards the Lone Barn Farm planning issues, and have not had any further information from EHDC.
- Grit bins have not been checked as far as we are aware and we will chase.
- The working group for the parish priority statement have not yet met, so work is ongoing on their terms of reference
- All wooden posts in the village have been assessed and a report is being created for HCC and they have budget available to make repairs. This work will be carried out during 2024.
- Now we have started 2024 a village clean up day will be organised.
- Additional path clearing works have been carried out by a volunteer, these will be made tidier in the spring. Additional clean up works will be discussed and planned.

Appendix 2 : Report from the District Councillors

Mike and I have approved a grant for the live music event due to take place in the summer in Greatham. We have also spoken to Mrs Goram at Greatham Primary School who seems keen to arrange a meeting with yourselves and us to look at the parking situation and what can be done about it. It is not fair for the residents to have cars parked in front of their drives, or for the verges to be ruined by parents parking on them, unfortunately there is insufficient parking for the demand so we will look at how we can encourage people to park up in the car park opposite the pub or perhaps look into some kind of car share scheme that people can sign up to - unfortunately if this is organised by the school they are liable for anything if there is an accident or something.

We do still have some funds left, so please do let us know if there is anything relevant and within the scope of the funds that we can assist with. We are getting limited on time though so any requests would need to be done quickly.

Appendix 3 : Report from our County Councillor

**COUNTY COUNCILLOR REPORT
TO
ALL PARISH COUNCILS**

IN PETERSFIELD HANGERS

2 JANUARY 2024

1. DIY waste and the Petersfield HWRC

I mentioned in my last report that from 1 January 2024, residents using Hampshire County Council Household Waste Recycling Centres (HWRCs) will no longer be charged for disposing of their DIY waste. I wanted to explain a bit more about this change which has come about following amendments to national regulations.

Up to two 50-litre rubble bags, or one bulky item such as a sink or toilet pedestal, will be accepted for free at each visit, at a maximum frequency of four visits over four weeks. Anything more than this amount will be chargeable at current rates, as permitted by national legislation, to cover specialist disposal costs. Customers must also be able to lift, carry and empty out their DIY waste. The Council estimates that the removal of the charges will impose an additional cost to Hampshire council taxpayers of up to £2 million every year. This is because disposal of DIY waste, such as soil, rubble, asbestos and gypsum board, requires specialist processing. The fees we used to charge helped to cover those expenses.

This extra cost has an impact on our budget situation at HCC. We are still facing a £132 million budget shortfall from April 2025. The Local Government Finance Settlement which was announced on 19 December 2023 contained no new money which was disappointing. HCC has legal and moral responsibilities to look after vulnerable adults and children. Those responsibilities are always at the forefront of our minds and this means that all other services have to be looked at very closely.

A consultation on the future of Hampshire's HWRCs will therefore commence on 8 January, alongside a number of detailed HCC consultations. This will include questions about HWRC opening hours and possible closures. I believe that everyone in Petersfield Hangers appreciates the convenience of having an HWRC in Petersfield. I personally will be advocating strongly for it to continue, working closely with colleagues at EHDC. I would encourage you to look out for the consultation on 8 January and make your views heard. A key point to make is that Alton is not a viable alternative because the road network is unsuitable for the extra traffic.

2. Successful crackdown on youth vaping continues

Trading Standards is one of my responsibilities within the Hampshire Cabinet and I am pleased to say that our campaign to crack down on youth vaping scored a major success just before Christmas.

Test purchase operations took place on Monday 18 and Wednesday 20 December 2023, with visits to 17 different premises. Teenage volunteers (with undercover officers always close by) went into the businesses to attempt to buy a vape, also known as an e-cigarette. These items should only be sold to someone over 18. I'm pleased that this operation has found that most retailers are following the law and did not sell to our volunteers. In two cases where a sale was made, the circumstances are now under formal investigation which could lead to prosecution. A very strong message has been sent to the retail vape market by this operation.

The rise of vaping by young people is a real worry for parents, so we will continue with our activities to crack down on the illegal sale of vapes to under 18s. Since September 2023, Trading Standards has also prevented the sale of over £200,000 of illegal vapes and e-cigarettes by removing them from shops across Hampshire.

3. Local Nature Recovery Strategy consultation

Under the recent Environment Act HCC is responsible for developing a Local Nature Recovery Strategy for the whole of Hampshire including Portsmouth and Southampton. We have launched a consultation to identify suitable areas for nature recovery projects. I hope Parishes will consider submitting a formal PC response. To find out more and complete the survey please click on this link:

<https://lnrs-hampshireonline.hub.arcgis.com/>

4. Highways Service Annual Review

I would like to share with you the County Council's [Highways Service Annual Review](#) for 2022/23 (see embedded link) which offers useful insights into the Highways team's activity over what has been an exceptionally challenging period.

We are continuing with our intensive focus on fixing potholes and other road defects following confirmation of the 3-year Stronger Roads Today campaign in July. This has enabled the deployment of significantly more repair teams and specialist equipment with the primary aim of making our roads better, fixing defects more quickly, and addressing the widespread deterioration from last winter's wet and freezing weather.

You will be aware that in November the Government announced that more funding would be allocated to local highway authorities for highway maintenance. For Hampshire a 'minimum uplift' of £132.3million of funding has been confirmed up to 2033/34, i.e. over an 11-year period from 2023 to 2034. Included within this funding is an extra £4.2million for both 2023/24 and 2024/25, which has already been confirmed, and we await further confirmation from the Department for Transport on how the rest of the uplift funding for Hampshire will be allocated over the remainder of the funding period. This is, of course, welcome news and having such long-term uplift funding confirmed will enable us to plan ahead with greater certainty and commit to longer-term resources from the supply chain.

This year we have seen exceptionally wet weather, with higher than average rainfall in 9 out of the last 12 months. In anticipation of another wet winter, the frontline teams have been undertaking additional checks on highway drains, roadside grips (short channels between the road and ditch) and gullies/chambers in areas where there is a history of high groundwater and/or surface water flooding to make sure the County Council's highway drainage assets are functioning optimally. This is in addition to the year-round cyclical maintenance of our 212,000 gullies and 15,000 manholes/chambers.

Please continue to use our online reporting system to tell us about issues on the road network, including potholes - [Report a problem | Hampshire County Council \(hants.gov.uk\)](#). The online tools have recently been improved to be more user/customer friendly so I would encourage you to take a look.

5. SDNPA announces CIL Funding

I would like to highlight and celebrate the fact that Petersfield Hangers Division has again done very well in the annual round of Community Infrastructure Levy funding from the SDNPA. The successful projects were announced in December and included these ones in our area or highly relevant to our area:

- Newman Collard Playing Fields, Liss – drainage improvements works. £78,000
- Liss Forest Recreation Ground – improvements including replacement play area, drainage improvements and expansion of basketball area. £40,000
- Churcher’s College / Penns Place, Petersfield – 430m permissive path linking south side of Penns Place to River Rother footpath. £50,000
- Hampshire-wide – Hampshire County Council’s Parish Pollinators Project increasing diversity in hedgerows and other planting. £50,000
- Petersfield Open Air Swimming Pool – toilet refurbishment. £50,000
- Petersfield Rugby Club – green energy initiative (renewable energy to reduce increasing energy costs) £40,000
- Petersfield Central Car Park, Park Road – installation of Changing Places Toilet. £15,000
- Stroud – replacement bus shelter. £10,000
- Stepping Stones Playgroup, Sheet – improvements to outdoor learning and play area, including creation of covered play area. £4,000
- Queen Elizabeth Country Park – improvements to South Downs Way, increasing access for all. £60,000
- Queen Elizabeth Country Park – restoration of Butser Dew Pond £20,000

I think you will agree that is a pretty good result and I am most grateful to Members and Officers at the SDNPA for their support for the above projects which will make a real difference in our community.

Appendix 4 : Clerks Report

- Budget planning
- Dealing with path and highway issues
- Precept preparation and reporting
- Playground planning and planning applications.

Appendix 5 : Financial Report

The Financial records as at 31st December 2023 are as follows :

Receipts 1st December to 31st December 2023

Total Receipts **£19,794.03**

Balances as at 30th December 2023

Current Account £42,566.89

Deposit Account £20,923.13

Total at Bank **£63,490.02**

Earmarked Funds Held

Trees £ 900.00

Community Engagement £ 0

Elections £3500.00

CIL + £2K grants (old church repair) £1720.00

Telephone Box £ 410.00

King’s Coronation £ 0

Total Earmarked Funds **£6530.00**

General Reserves Balance **£56,960.02 (Total at Bank less Earmarked funds)**

Appendix 6 : Payment Schedule

Invoice Date	Payee	Description	Net Total	Vat	Total
17/01/24	microsoft	Software apps expensed by sjb	8.60	1.72	10.32
04/01/24	Greatham village hall	Hall booking	6.88	0	6.88
31/12/23	Reg white	Graveyard maintenance	168.00	0	168.00
17/12/23	Microsoft	Software apps expensed by SJB	8.60	1.72	10.32
05/01/24	London hearts	2 x defibrillator	1500.00	0	1500.00
05/01/24	RP Commercial services ltd	Cutting world flower bank	490.00	98.00	588.00

Approved

Date

Appendix 7 : Draft Budget

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Earmarked Reserves		Last Year 2022 - 2023				Current Year 2023 - 2024								Next Year 2024-2025	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
26	EMR Trees									900.00					1,000.00
27	EMR Community Engi									250.00					500.00
28	EMR NDP														
29	EMR Elections									3,500.00	95.00		95.00		
30	EMR CFI														
31	EMR S106														
32	EMR Grants														3,000.00
33	EMR CIL + £2K Grant									1,720.00					
34	EMR Telephone Box									500.00	182.00		182.00		500.00
42	EMR King's Coronatio									500.00	500.00		500.00		
43	EMR Old Church														4,500.00
44	EMR Defibrillator Mai														250.00
45	EMR Bus Shelters														250.00
SUB TOTAL										7,370.00	777.00		777.00		10,000.00

Equipment & Repairs		Last Year 2022 - 2023				Current Year 2023 - 2024								Next Year 2024-2025	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
10	Repairs & Maintenc									500.00					500.00
11	Equipment Purchase									250.00	142.34		142.34		250.00
12	SLR									300.00					300.00
SUB TOTAL										1,050.00	142.34		142.34		1,050.00

Greatham Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Grants		Last Year 2022 - 2023				Current Year 2023 - 2024								Next Year 2024-2025	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
14	Grant Allocation						19,000.00		19,000.00	1,250.00	2,407.81		2,407.81		
SUB TOTAL						19,000.00		19,000.00		1,250.00	2,407.81		2,407.81		

Insurance & Fees		Last Year 2022 - 2023				Current Year 2023 - 2024								Next Year 2024-2025	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
15	Subscriptions & Fees									800.00	1,240.84		1,240.84		1,000.00
16	External Auditor									200.00	210.00		210.00		250.00
17	Internal Auditor									230.00	240.00		240.00		400.00
18	Insurance									700.00	759.18		759.18		800.00
SUB TOTAL										1,930.00	2,450.02		2,450.02		2,450.00

Meeting Costs		Last Year 2022 - 2023				Current Year 2023 - 2024								Next Year 2024-2025	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
8	Room Hire									150.00	75.64		75.64		150.00
SUB TOTAL										150.00	75.64		75.64		150.00

Other Costs		Last Year 2022 - 2023				Current Year 2023 - 2024								Next Year 2024-2025	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
SUB TOTAL															

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

24	VAT Payments														
25	Bank Charges									72.00	54.00		54.00		72.00
SUB TOTAL										72.00	54.00		54.00		72.00

		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts		Payments		Receipts		Payments			
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
19	Grass Cutting									600.00	308.00		308.00		4,500.00
20	Maintenance / Lengths									200.00	574.00		574.00		200.00
21	Play Inspection									95.00	120.00		120.00		120.00
22	Playground									150.00	51.33		51.33		
23	Old Church									4,000.00	29.94		29.94		
SUB TOTAL										5,045.00	1,083.27		1,083.27		4,820.00

		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts		Payments		Receipts		Payments			
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
35	Precept					23,000.00	23,000.00		23,000.00	23,000.00					23,000.00
36	Bank Interest					50.00	399.79		399.79						500.00
37	Grants					4,000.00	600.00		600.00						4,000.00
38	VAT Repayments						2,692.50		2,692.50						
39	Other Income						50.00		50.00						50.00
40	Old Church Income					250.00	25.45		25.45						250.00
41	S106/CIL						675.00		675.00						500.00

Greatham Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

SUB TOTAL						27,300.00	27,442.74		27,442.74	23,000.00					28,300.00
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		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts		Payments		Receipts		Payments			
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
13	Section 137 Payments														
SUB TOTAL															

		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts		Payments		Receipts		Payments			
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1	Clerks Salary									12,500.00	668.75		668.75		6,000.00
2	Travelling Costs									200.00					200.00
3	Training Staff									150.00					100.00
SUB TOTAL										12,850.00	668.75		668.75		6,300.00

		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts		Payments		Receipts		Payments			
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
5	Printing Newsletters &									400.00	255.83		255.83		400.00
6	Stamps / Stationary									300.00	50.82		50.82		100.00
7	Publications									100.00					200.00

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

SUB TOTAL										800.00	306.65	306.65	700.00		
Training Councillors		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts				Payments		Receipts		Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
4	Training Councillors									500.00	248.00		248.00		500.00
SUB TOTAL										500.00	248.00	248.00	500.00		
Website / Email		Last Year 2022 - 2023				Current Year 2023 - 2024				Next Year 2024-2025					
		Receipts		Payments		Receipts				Payments		Receipts		Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9	IT / Email / Website									350.00	298.30		298.30		500.00
SUB TOTAL										350.00	298.30	298.30	500.00		
Summary															
TOTAL						27,300.00	46,442.74	46,442.74	54,367.00	8,511.78	8,511.78	28,300.00	26,542.00		