

Greatham Parish Council
Parish Council Meeting
Greatham Village Hall
Wednesday April 10th 2024 at 7.30 pm

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

SJ Bartlett

Temporary Clerk

4th April 2024

AGENDA

- 1. Election of Chairman, and Election of Vice Chair**
- 2. Declaration of Acceptance of Office**
- 3. Chairman's Announcements**
- 4. Apologies for Absence:** To note any apologies received from councillors
- 5. Declarations of Interest:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter
- 6. Approval of Minutes:** To approve minutes from the council meeting held on 13th March 2024
- 7. Update on previous actions arising from council meetings** (Appendix 1)
- 8. Report from District Councillors:** Report from Cllr Mitchell/Cllr Steevens (Appendix 2)
- 9. Report from County Councillor:** Report from Cllr Russell Oppenheimer (Appendix 3)
- 10. Public Question Time:** Adjournment of the meeting for 15 minutes to allow the public to raise questions
- 11. Parish Council Finances/Administration:**
 - a) Payment Schedule:** To approve current payments (Appendix 4)
 - b) Finance Report:** To note the Finance Report for March 2024, and present the bank reconciliations for approval. (Appendix 5)
 - c) Council insurance:** To review and agree the council's insurance policy at an annual cost of £971.04
 - d) Clerks Report** (Appendix 6)
- 12. Planning Applications:** To consider and agree a response to the following application:

Reference	Address	Proposal	Consultation Expiry Date

13. Telephone Box : To discuss additional costs and approve spend to get telephone box operational.

14. Playground : To discuss and agree launch event, and approve council spend.

15. To note reports from representatives of Organisations, Outside Bodies, Leads & Groups

16. Annual Meeting: To agree the date for the Annual Meeting following the elections

17. Annual Parish Meeting: To agree the date for the annual meeting of electors of the parish

18. Agenda Items for the next Meeting

- Review and approve end of year accounts for last fiscal year.
- Review first draft of AGAR return.
- Review and discuss Internal Audit information for meeting on 5th June 2024.

19. Date of Next Meeting : 8th May 2024 @ 7.30 pm

