

Greatham Parish Council
Parish Council Meeting
Greatham Village Hall
Wednesday March 12th 2025 at 7.30 pm

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

SJ Bartlett

Acting Clerk

6th March 2025

AGENDA

1. Chairman’s Announcements

2. Apologies for Absence: To note any apologies received from Councillors. Cllr R. Oppenheimer has sent apologies as he cannot make this meeting.

3. Declarations of Interest:

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter

4. Approval of Minutes: To approve minutes from the council meeting held on 19th February 2025

5. Update on previous actions arising from council meetings (Appendix 1)

6. Report from District Councillors: Report from Cllr Mitchell/Cllr Steevens (Appendix 2)

7. Report from County Councillor: Report from Cllr Russell Oppenheimer (Appendix 3)

8. Public Question Time: Adjournment of the meeting for 15 minutes to allow the public to raise questions

9. Parish Council Finances/Administration:

a) Payment Schedule: To approve current payment schedule. (Appendix 4)

b) Finance Report: To note the Finance Report for February 2025, and present the bank reconciliations for approval. (Appendix 5)

c) Clerks Report (Appendix 6)

10. To discuss planning application received.

SDNP/25/00081/FUL	Lone Barn Farm, Church Lane, Greatham, Liss, Hampshire GU33 6HB	Retrospective change of use of land from equestrian to land for the stationing of caravans for residential purposes with hardstanding and dayrooms ancillary to that use.	26 th March 2025
SDNP/25/00068/FUL	Thele Knapp Cottage, Petersfield Road, Greatham, Liss, Hampshire GU33 6EU	Erection of 1 new dwelling (resubmission of SDNP/24/01985/FUL) with amended site boundary and car parking area. Self Build	21 st March 2025

11. To appoint a new trustee for the Greatham Allotment Charity.
12. To discuss the SLR locations for the coming year. (Appendix 7)
13. To review the ongoing project list for 2025. (Appendix 8).
14. To discuss the Grass Cutting of Verges.
15. Asset Register: To agree the asset register as at 12th March 2025 (Appendix 9)
16. Risk Management Schedule: To agree the risk management schedule as of 12th March 2025 (Appendix 10)
17. To note reports from representatives of Organisations, Outside Bodies – Community Hub Action Group (Appendix 11), Leads & Groups
18. To note request from Resident (Appendix 12)
19. Agenda Items for the next meeting
20. Date of Next Meeting : 9th April 2025 @ 7.30 pm

Appendix 1 : Matters Arising

- A question was raised about BOATs and if Greatham has any. This led to a question about the bridlepath that has been lost at the old Apple Pie Depot and if it can be replaced. This is being investigated.
- The parish council are keeping a watching eye on all of the devolution developments and when we have a clear idea of how it will impact parish councils we will discuss in a meeting.
- A link to the devolution consultation and the SDNP housing plan consultation was added to the parish facebook page.

Appendix 2 : District Councillors Report

None Received.

Appendix 3 : County Councillor Report

- Cllr Oppenheimer provided an End of Year report to be used at the Annual Parish Meeting as some of his councils hold this meeting in March/April. He has requested that this is not used as a march update but held until the appropriate meeting.

Appendix 4 : Payment Schedule

Invoice Date	Payee	Description	Net Total	Vat	Total
09/03/2025	Reg White	St Johns Churchyard maintenance	168.00	0.00	168.00
05/03/2025	Greatham village Hall	Booking 19/02/25	10.00	0.00	10.00

07/03/2025	Giff Gaff	Mobile phone charges	5.00	1.00	6.00
03/03/25	Disking	Monthly support and m/soft subscriptions. Paid by DD	63.97	12.79	76.76
28/02/25	Unity Trust Bank	Bank Charges	6.00	0.00	6.00
05/03/25	Geosphere Ltd	Parish online mapping software	75.00	15.00	90.00

Appendix 5 : Finance Report and Bank Reconciliations

Receipts 1st February to 31st February 2025

Total Receipts **£0.00**

Balances as at 31st January 2025

Current Account £12,435.99

Deposit Account £26,696.15

Total at Bank **£39,132.14**

Earmarked Funds Held

Trees £ 900.00

Community Engagement £ 250.00

Elections £3500.00

EMR CIL + £2K Grant £1720.00

Telephone Box £ 500.00

Kings Coronation £ 500.00

Old Church £4500.00

Defib Maintenance £ 250.00

Bus Shelters £ 250.00

Total Earmarked Funds **£12,370.00**

General Reserves Balance **£26,762.14 (Total at Bank less Earmarked funds)**

Appendix 6 : Clerks Report

- Meeting with Secretary of the Coryton Almshouses Charity to discuss recent questions regarding Trustees etc.
- Potential recruitment of RFO involved clerk interview, organizing interview with 2 other councillors, writing job description, seeking advice and benchmarking salary to ensure we are in line with correct pay scale, writing employment contract and liaison with candidate.
- Attended Old Church Communion service as part of leaving celebration of Ven Peter Sutton.

- Organising litter pick events supporting Clean up Britain campaign.

Appendix 7 : SLR Locations.

Appendix 8 : Council Projects 2025 and beyond.

Greatham Parish Council Project List 2025/2026 and beyond
updated February 2025

Colour Code :

2025 projects

2026 Projects

2027 Projects and new Parish Council

Task	Lead	Cost	Comments/Progress
General Parish Council Work			
Playground maintenance	Cllr Lafferty		<i>Sort out drainage issue. Ensure ongoing checking of equipment and play area.</i>
Speedwatch equipment	Cllr Lafferty		<i>Fix owned camera and utilise within village on permanent basis</i>
Lengthsman	Cllr Bartlett		<i>Ongoing planning of work.</i>
Bus Shelter maintenance	Cllr Lafferty/Cllr Cheesman		<i>Review roof of shelters and re paint</i>
Review of salt bins	Cllr Cheesman		<i>Look at state of bins and if any need replacing, and if need cleaning/re-filling.</i>
Foliage management at Digby Way	Cllr Bartlett		<i>Look at improving visibility for cyclists and road users on the roundabout. ASAP using Lengthsmen. Look at Pedestrian Signage.</i>
Footpath	Cllr Bartlett		<i>Make up footpath from church to Farnham road junction. And alongside the village green. Look at using probation service. Also consider lengthsman.</i>
Footpath	Cllr Bartlett		<i>Clear all footpaths so minimum walking area is available to pedestrians. Note : footpath to Snailing lane and to ham barn roundabout.</i>
Maintenance of Footpaths and bridlepaths	Cllr Bartlett		<i>Ongoing maintenance during summer months. Ask Sue Booton, Sue Godby and other residents to report on specific footpaths.</i>
Longmoor Bridge			<i>Maintenance and Painting.</i>
Village Green Posts	Cllr Lafferty/Cllr Cheesman		<i>Replace all posts around the village green. Clerk to source costs for Ash posts.</i>
Quick Wins			
Speedwatch	Cllr Lafferty/Cllr Bartlett		<i>Review locations of speed camera. Find volunteers to run village speedwatch sessions.</i>
G15			<i>Reviewed for new parish council</i>
Councillor Drop In	All		<i>Look to hold in April. Consider 12th if available. 10 – 12.</i>
Telephone box	Cllr Lafferty		<i>Concrete base to be organised. Windows to be installed.</i>
Wildflowers	Cllr Rudd		<i>Look at creating Wildflower and pollinator corridors in the village.</i>

Village Footpath & Ecology Signboards/Gateways	Cllr Bartlett	S106	<i>Find out where we are and get production moving.</i>
Old Church Strategy	Cllr Bartlett		<i>Book meeting with old church working group.</i>
Flood alleviation	Cllr Lafferty		<i>Work to be done on the river to reduce chance of flooding.</i>
Parking issues with school run	Cllr Cheesman/Cllr Rudd		<i>Review options to improve village access at peak times. HCC follow up and parking enforcement – Cllr Bartlett.</i>
Bakers field Parking			<i>Review issues and look at resolution options</i>
Old Church laurel hedge	Cllr Bartlett		<i>To agree actions regarding stumps of laurels that have been sprouting on bank. To agree boundary with L'Abri.</i>
Christmas tree	Cllr Bartlett		<i>Are we having one? Location? Power? Look to secure permanent site. Raised bed to be created.</i>
Litter pick	Cllr Bartlett		<i>Litter pick all areas currently in need to clearance : Forest Road, Petersfield Road, Selbourne Road to Snailing Lane, Farnham road to ham barn roundabout. Encourage support at Drop in to support Green Week</i>
Cove Homes Update	Cllr Bartlett		<i>Member of cove homes to visit parish council meeting and update on plans. Suggest attendance at March/April meeting.</i>
Budget Review	Cllr Lafferty/Cllr Bartlett		<i>Ongoing financial planning.</i>
Major Initiatives			
Cycle route from Greatham to Liss			<i>Utilise plans from previous parish council to see if route possible and look at finance.</i>
Old Church power and light	Cllr Bartlett		<i>Review option of having power and light installed at old church to allow for greater usage to be made of site to aid with cost of maintenance.</i>
Traffic calming initiatives	Cllr Lafferty/Cllr Bartlett		<i>Follow up with HCC regarding crossing, Farnham road junction works, traffic calming options. Consider planters.</i>
150 th celebration of St Johns church	Cllr Rudd		<i>Agree what the parish council will do to note this event. Look at funding a new noticeboard – Cllr Bartlett to source.</i>
Other Initiatives			
Community Hub engagement			
Recruitment of RFO and Clerk			
War Memorial – Post/Chain at front of memorial. Flower border to surround. Look at Funding options.			
Gift for Ven. Peter Sutton to Thank for his service : Cllr Bartlett to review option of print of painting of old church.			

Appendix 9 : Asset Register

Asset Register as at 07/03/2025

Asset Details					Purchase Details		Payment		Insured value
Date entered on Register	Item	Make	Serial Number	Location	Supplier	Purchase Price (ex VAT)	Invoice Date	Sub Totals	
14/08/2006	Greatham Old Church			Petersfield Rd		£1.00		£1.00	£1
14/08/2006	War Memorial			St John the Baptist Church		£14,060.69		£14,060.69	£16,619.75
30/03/2020	Village Green			Petersfield Rd/Forest Rd		£1.00		£1.00	
20/03/2018	Speedwatch equipment			Clr Bartlett	CA Traffic	£2,258.40	07/09/2015	£2,258.40	£2,258.40
31/03/2021	Defibrillator & Cabinet	AED Plus		Village Hall	Donated by Farnham Lions pre 2016 (purchase price = market price). 10/06/21 new cabinet purchased @ £465	£1,670.00	10/06/2021	£1,670.00	£1,670.00
14/11/2021	Litter pickers x 8			Clr Bartlett	Amazon	£24.43	14/11/2021	£24.43	£24.43
14/03/2012	Cupboard			Village Hall	Surrey Office Supp	£85.00	06/01/2012		£85.00
14/03/2012	Laminator	Fellowes Mars	110909vd0065685	Clr Bartlett	Viking Direct	£53.49	15/03/2012		£53.49
14/03/2012	Projector Screen	Metroplan Budget Tripod Screen 240x240 ET1005		Village Hall	AV Partsmaster L	£116.75	05/03/2012		£116.75
20/03/2018	Colour printer/scanner	Samsung C480FW Colour Laser Printer	08GRB8KJGB026VW	Clr Bartlett	Amazon	£209.99	07/11/2017		£209.99
20/03/2018	External hard drive	Bipra 1TB 2.5" USB 2.0 FAT 32	BOOP81QTJ	Clr Bartlett	Amazon	£54.95	16/01/2018		£54.95
30/03/2020	Laptop computer	Lenovo S340 1415BL		Clr Bartlett	Currys PC World	£479.00	11/03/2020		£479.00
30/09/2020	HDMI cable			Cl Lafferty	Amazon	£26.21			£26.21
30/09/2020	Extension cable			Clr Bartlett	Amazon	£11.68			£11.68
06/02/2024	Post Box	Black 171 letterbox		Village Hall	B&Q	£35.52			£35.52
30/09/2020	Fire extinguisher/blanket			Old Church	Fire Safety Store	£31.95			£31.95
31/03/2021	Mobile phone	Nokia 1.3		Clr Bartlett		£89.00			£89.00
31/03/2021	Webcam	Logitech		Clr Bartlett		£24.99			£24.99
26/07/2021	Water bowser	Tanks Direct		D. Redman		£239.00			£239.00
21/06/2022	Bat & bird boxes	RSPB	8 x bird boxes, 2 x bat	Old Church	RSPB	£309.42			£309.42
07/03/2024	Defibrillator & Cabinet	DHSC Mindray C1A fully automatic		St John the Baptist Church rooms	London Hearts. Match funding 50%	£750.00	05/01/2024	£750.00	£1,500.00
	Defibrillator & Cabinet	DHSC Mindray C1A fully automatic		Eurotec Ltd	London Hearts. Match funding 50% (EHDC Clr Grant funded)	£750.00	05/01/2024	£750.00	£1,500.00
	Voice Recorder	Olympus Digital voice Recorder VN-8500PC		Clr Bartlett	Donated by Mr D. Jerrard	£0.00			£44.99
					Sub Total			£21,282.47	
	PLAYGROUND EQUIPMENT								
25/03/2024	Village Playground (including playsurfaces)			Recreation Ground	Sawscapes Play Ltd	£112,725.00	25/01/2024		£112,725.00
	Zipwire			Recreation Ground	GB Sport & Leisure	£7,613.04	07/09/2015		£11,055.42
					Sub Total for Playground Equipment			£120,338.04	
	STREET FURNITURE								
07/09/2015	Flagpole			Village Green		£421.79			£421.79
	Union Jack			D Redman		£71.95			£71.95
03/12/2012	Bench			Village Green		£389.90			£1,193.82
03/03/2021	Bench			Bakers Field	Donation	£400.00			£400.00
	Bench			Old Church	Hemington Rustics	£250.00	06/06/2020		£250.00
	Fences			Playground		£2,785.59			£2,785.59
2011	Telephone box			Village Hall		£1.00			
14/08/2006	Bus Shelters x 3			2 @ Greatham Inn, 1 @ Digby Way		£14,581.48			£25,000.00
14/08/2006	Litter Bins			Bakers Field, bus shelter, playground, school, Hopeswood	Trevor Iles Ltd	£455.76	20/03/2006		£455.76
29/03/2023	Village gateways			Petersfield Road	K Knight Engineering	£2,600.00	21/10/2022		£2,600.00
					Sub Total for Street Furniture			£21,957.47	
								£163,577.98	£182,344.85

purchased 2022/23

purchased 2022/23

purchased 2022/23

Appendix 10 : Risk Management Schedule 2025

[Risk Management Schedule 2025](#)

Appendix 11 : Community Hub

The Action group is finalising the survey which should be going out in the April Parish magazine to all Greatham residents; there will be an online version as well. One of the questions gives people the opportunity to get involved in various ways.

The Action group have so far been funding initial expenses ourselves, so we are in the process of creating a more formalised body which will be a Community Benefit Society.

Once we have the results we will be producing a report and proposal which will be shared with all stakeholders. For any questions or comments please contact Sue Godby (sue.godby@sky.com)

Appendix 12 : Resident Request

I would ask that the British flag is left raised in the village opposite the church on a daily basis and not just for special events. I wish to acknowledge my country every day.

I have raised my point in next door.co.uk. The suggestion has been met with approval. Below is a copy of my comments on the aforementioned website.

Upon walking my dog through Greatham village, I feel a sense of sadness that we have a flagpole with no flag. The pole says to me the village stands for nothing, is proud of nothing and without identity. I have to admit I am not particularly pleased with the actions of this Government or the last with their pro-woke agenda. However, the accomplishments and sacrifice of the people of Britain, both past and present need to be proudly reflected upon and duly recognised. The Union Jack is emblematic of our belonging. To me it evokes a sense of pride and achievement. Greatham could do this and not be bowed by current wokism. I've driven past other villages who display the flag. Why don't we do the same? Therefore, I am suggesting that we put up a Union Jack flag. I have read at great depth the history of our country. The more I read, the more proud I am of our historical heritage. All country's have had their blemishes, Britain is no different, but the good it has achieved, not just for the country but also the world, - far, far outweighs the bad. It must not be any other flag, barring St George's flag of course. Definitely not a pressure group. That really would be idiocy. Can someone offer me a suggestion as to why Greatham Village Council would consider this to be a bad idea? I am happy to advance the idea to Greatham Village Council. I'd be astonished if they said no as it would show disrespect to their country's flag. If in the event of cost being the reason given against the purchase of such a flag, I would be more than happy to make a contribution as I am sure would others in the village.