

**Greatham Parish Council**  
**Annual Meeting**  
**Greatham Village Hall**  
**Wednesday 20th May 2026 at 6.30pm**

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Greatham Parish Council for the transaction of business set out below.

*SJ Bartlett*

Sarajane Bartlett, Clerk to the Parish Council

14<sup>th</sup> May 2026

**AGENDA**

- 1. Election of Chairman, and Election of Vice Chair**
- 2. To receive the Chairman's Declaration of Acceptance of Office**
- 3. Apologies for Absence:** To note any apologies received from Councillors
- 4. Declarations of Interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter*
- 5. Register of Interests:** To note the requirement to update register of interest forms
- 6. Election of representatives to Outside Bodies:**
  - a) Greatham Village Hall – 1 representative (Ron Lafferty)
  - b) Liss Greatham and Hawkey Friendship Fund - 1 representative (candidate invited)
  - c) East Hampshire Association of Parish & Town Councils – 1 representative (SJ Bartlett)
- 7. Appointment of Councillors as leads**
  - a) Playground
  - b) Footpaths / outside spaces
  - c) Community Engagement
  - d) Old Church
  - e) Planning
- 8. Parish Council Finances/Administration:**
  - a) **Payment Schedule:** To approve current payments (Appendix 1)
- 9. Date of next meeting:** May 2027

**Appendix 1 :**

**Payments 1st March 2026 to 10<sup>th</sup> May 2026**

Invoice Date	Payee	Description	Net Total	Vat	Total
02/03/2026	Disking	IT/website	69.70	13.94	83.64
02/03/2026	Giff Gaff	Mobile phone contract	6.00	0	6.00
02/03/2026	RFO	Salary Feb	340.62	0	340.62

13/03/2026	Eibe Play Ltd	Zip Wire repairs	3,775.34	755.07	4,530.41
13/03/2026	Greatham VH	Hall Hire	10.00	0	10.00
19/03/2026	Greatham VH	Hall Hire	10.00	0	10.00
19/03/2026	Headley PC	Speed limit deployments	259.84	51.97	311.81
19/03/2026	Geosphere Ltd	Parish on line membership	75.00	15.00	90.00
30/03/2026	Giff Gaff	Mobile phone contract	6.00	0	6.00
30/03/2026	RFO	Salary March	340.62	0	340.62
31/03/2026	Unity Bank	Service Charge	7.00	0	7.00
		<b>Invoice to pay</b>			
07/04/2026	Greathan VH	Hall Hire Feb 260962	10.00	0	10.00
07/04/2026	Greatham VH	Hall Hire Mar 260948	10.00	0	10.00
01/05/2026	Greatham VH	Hall Hire May 260975	10.00	0	10.00
01/04/26	G. Hare Gardening	Village Tidy Up	1150.00	0	1150.00
12/04/26	HALC	Yearly membership 8168	380.00	0	380.00
	HMRC	PAYE June 25 to March 26	850.00	0	850.00
01/04/2026	Zurich Insurance	Yearly Insurance Premium	1032.12	0	1032.12
09/05/22026	BWP Creative Ltd	Parish Council Website hosting yearly cost	240.00	0	288.00
		<b>Total to pay</b>			<b>3,730.12</b>

## Appendix 2: Finance Report and Bank Reconciliations

### Receipts 1<sup>st</sup> March 2026 to 31<sup>st</sup> March 2026

<b>Total Receipts</b>	<b>£0</b>
<b>Balances as at 30<sup>th</sup> April 2026</b>	
Current Account	£28,567.04
Deposit Account	£27,465.30
<b>Total at Bank</b>	<b>£56,032.34</b>