

Greatham Parish Council
Parish Council Meeting
Greatham Village Hall
Wednesday June 10th 2026 at 7.30 pm

Dear Councillor,

You are hereby summoned to a meeting of Greatham Parish Council for the transaction of business set out below.

SJ Bartlett

Clerk to the Parish Council

8th June 2026

AGENDA

- 1. Chairman's Announcements**
- 2. Apologies for Absence:** To note any apologies received from Councillors
- 3. Declarations of Interest:**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter
- 4. Approval of Minutes:** To approve minutes from the council meeting held on 20th May 2026
- 5. Update on previous actions arising from council meetings** (Appendix 1)
- 6. Report from District Councillors:** Report from Cllr Mitchell/Cllr Steevens (Appendix 2)
- 7. Report from County Councillor:** Report from Cllr Nick Drew (Appendix 3)
- 8. Public Question Time:** Adjournment of the meeting for 15 minutes to allow the public to raise questions
- 9. Parish Council Finances/Administration:**
 - a) Payment Schedule:** To approve current payments (Appendix 4)
 - b) Finance Report:** To note the Finance Report for May 2026 and present the bank reconciliations for approval. (Appendix 5)
 - c) Clerks Report** (Appendix 6)
 - d) End of Financial Year arrangements :**
 - e) That Greatham Parish Council approve the audited accounts for FY2025/26**
 - f) That Greatham Parish Council note the Internal Audit Report from Lightatouch covering March 2026 and year end procedures.**
 - g) That Greatham Parish Council approve the Annual Governance Statement for the FY 2025/26, having considered the responses to the statements to ensure there is a sound system of internal control, and authorise the Chair and Clerk to sign the document accordingly.**
 - h) That Greatham Parish Council approve the Accounting Statement for the FY 2025/26 and authorise the Chair to sign the document.**
 - i) That Greatham Parish Council approve the dates for the exercise of public rights.**
 - j) That Greatham Parish Council confirm that it has no conflict of interest with the external auditors BDO LLP.**
 - k) To review the effectiveness of Internal Audit 2025/26.**
- 10. To review the need for a Village Hall new Sign and discuss options for support.**
- 11. To note reports from representatives of Organisations, Outside Bodies, Leads & Groups**

- **Update from Community Hub Group** (Appendix 12)

12. Agenda Items for the next Meeting

- **Project list Update**

13. Date of Next Meeting : 8th July 2026 @ 7.30 pm